BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on November 18, 2025, at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present except Commissioner Devlin, Solicitor Gelzunas, was present, also in attendance, Gregg Harron and Jeremy Embs.

MINUTES

The minutes from the previous meeting were approved on motion of Commissioner Sweeten and seconded by Commissioner G. Douglass with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor. Bills, as presented, with addition of Anzolone, Guardelli and VFIS, were approved of the motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. VFIS claim statement received.

BUREAU NEWS

Commissioner Robertson and Fire official Embs discussed financial and meeting notes and went over a draft of the 2026 Budget.

OLD BUSINESS

1. Building repairs-
   Door Access- met with company to fix, we may have to change out mechanisms.
   Parking lot lights-Completed
   Guard rail- n/a
2. Fire Apparatus- progressing, possibly March delivery
3. Erma fire audits- n/a
4. Duty crew research- progressing
5. Solar panels- N/A
6. Fire inspection- done
7. Wildwood Crest Agreement- By resolution on motion of Commissioner Sweeten and seconded by Commissioner Robertson with all in favor, the board approved the contract with Wildwood Crest Fire for three years to continue to provide fire suppression services in the Diamond Beach area of the district.

NEW BUSINESS

1. Budget 2026- By Resolution on motion of Commissioner G. Douglass and seconded by Commissioner Robertson with all in favor by roll call vote, the board approved the introduction of the 2026 Budget. Commissioner S. Douglass was instructed to advertise Budget hearing for December 16, 2025.

Comments of Chief

N/A

Comments from Public

N/A

On a motion by Commissioner Sweeten and seconded by Commissioner G. Douglass with all in favor the meeting was adjourned at 8:26pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

