

BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on November 19, 2024, at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor, Solicitor Gelzunas and Gregg Harron were present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Sweeten and seconded by Commissioner Devlin with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor. Bills, as presented, with addition to Ron Gelzunas was approved of motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. VFIS claim statement was received
2. One acceptable plan review was received for 717 W. Rio Grande Blvd.

BUREAU NEWS

Commissioner Robertson discussed financials and meeting notes. Commissioner Robertson also stated that the Fire Investigator is retiring February 1, 2025, and interview process will be happening in the near future with all Bureau Representatives and Township Manager and HR from Township to observe. Fire Official Blakley will offer her recommendation to the Bureau Board for approval. Full time inspector position will be posted through civil service guidelines.

OLD BUSINESS

1. Building repairs-

Heating in officers and board offices- the board approved with alternative remedy to tie those rooms into another heating unit upstairs.

Door Access- possible software issue, will continue to work on getting fixed

Medic door- completed

2. Fire Apparatus- n/a

3. Erma fire audits 2021, 2022, 2023- been in touch with Ford-Scott and it will cost the fire company \$5000 a year for audit.

4. Duty crew research- progressing, draft resolution was presented, still needs adjusting. 2025 budget from each District will be approx. \$65,000.

5. Solar panel issues- no progress

6. Fire truck radios- everything is in, needs to be installed

7. Fire Bureau inspection- gathering reports and information needed.

8. Purchasing agent- Commissioner G. Douglass stated that for \$4,000 we can have a purchasing agent to help with purchasing.

9. Budget 2025- Budget will be introduced at the next meeting.

NEW BUSINESS

1. Agreement with Erma Volunteer Fire Company – By Resolution on motion of Commissioner G. Douglass and seconded by Commissioner Sweeten with all in favor the Board approved agreement with Erma Volunteer Fire Company for fire suppression services for the district at \$59,000 a year.
2. Commissioners' compensation- On motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor the Board established the annual level of compensation for the commissioners
3. Purchasing Agent- By resolution on motion of Commissioner G. Douglass and seconded by Commissioner Devlin with all in favor, the board authorized the appointment of a Qualified Purchasing agent (Margaret Vitelli) for the District.

Comments of Chief

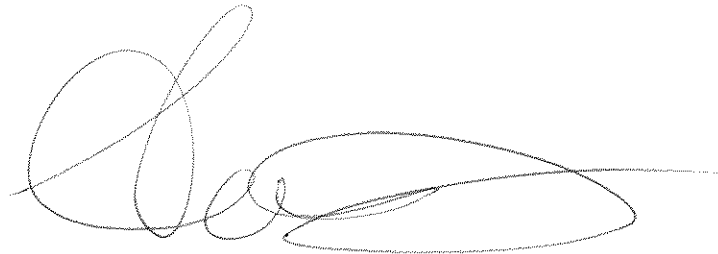
N/A

Comments from Public

N/A

On a motion by Commissioner Devlin and was seconded by Commissioner Sweeten the meeting was adjourned at 8:25 pm.

Meeting notes were recorded by and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style. The signature is positioned below the text 'Meeting notes were recorded by and submitted by Commissioner S. Douglass.'