

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on June 18, 2024 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, , Chief Lepor, Solicitor Gelzunas, Greg Harron was also present.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Sweeten and seconded by Commissioner G. Douglass with all in favor.

**TREASURER'S/BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor. Bills, as presented, was approved of motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favor.

**CORRESPONDENCE/PLAN REVIEW**

1. VFIS claim statement was received.

**BUREAU NEWS**

Commissioner Robertson discussed financials, and also stated that the bureau is looking for part timers. He also stated that the next meeting all Commissioners meeting will be in October.

**OLD BUSINESS**

1. Building repairs-  
Door Access- next month
2. Fire Apparatus- no update
3. Erma fire audits 2021,2022,2023- no update
4. Duty crew research- need a complete operation plan to go to Township and insurance.
5. District audit 2023- paperwork is with auditors.

**NEW BUSINESS**

1. Asst. Chief's vehicle is in for repairs from incident at Erma Deli.
2. Solar panel are offline due to a fire incident at one of the power panels.

**Comments of Chief**

n/a

**Comments from Public**

On a motion by Commissioner Devlin and was seconded by Commissioner G. Douglass the meeting was adjourned at 8:00pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

