

## **BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on July 16, 2024 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, except Commissioner S. Douglass, Solicitor Gelzunas, Greg Harron was also present.

### **MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favor.

### **TREASURER'S/BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion of Commissioner Sweeten and seconded by Commissioner Robertson with all in favor. Bills, as presented, was approved of motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor.

### **CORRESPONDENCE/PLAN REVIEW**

1. VFIS claim statement was received.

### **BUREAU NEWS**

Commissioner Robertson discussed that there was a special meeting in July to approve buying of new vehicle and selling one on gov deals and hiring of a part timer, all were passed by the bureau by resolutions.

### **OLD BUSINESS**

1. Building repairs-  
Door Access- being worked on by Commissioner Sweeten and Chief Lepor.
2. Fire Apparatus- no update
3. Erma fire audits 2021,2022,2023- no update
4. Duty crew research- no meeting, will have an update next meeting
5. District audit 2023- progressing
6. Solar panel issues- made phone calls with no response, it has been fixed.
7. Deputy Chief's vehicle repairs-claim approved by insurance

### **NEW BUSINESS**

1. AC unit in Officer's room had problems and light fixture was affected by and needs to be replaced. The unit needs to be replaced this fall, Commissioner G. Douglass will check with Township purchasing agent.
2. Gym AC unit also had issues but has been repaired.
3. Fire Truck was involved in an Accident responding to a call, incident is being taken care of.

## **Comments of Chief**

n/a

## **Comments from Public**

### **Greg Harron asked about insurance for old fire truck**

On a motion by Commissioner Sweeten and was seconded by Commissioner Robertson the meeting was adjourned at 7:59pm.

**Meeting notes were prepared by Commissioner Devlin and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to read 'S. Douglass', with a long horizontal flourish extending to the right.