

## **BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER**

**The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on August 20, 2024 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, except Commissioner S. Douglass, Chief Lepor, Solicitor Gelzunas and Gregg Harron were also present.**

### **MINUTES**

**The minutes from the previous meeting were read and approved on motion of Commissioner Sweeten and seconded by Commissioner Robertson with all in favor.**

### **TREASURER'S/BILLS PRESENTED REPORT**

**The Treasurer's report was approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favor. Bills, as presented, was approved of motion of Commissioner Sweeten and seconded by Commissioner G. Douglass with all in favor.**

### **CORRESPONDENCE/PLAN REVIEW**

1. VFIS claim statement was received
2. Received AtlantiCare proof of insurance certificate.

### **BUREAU NEWS**

Commissioner Robertson discussed financials and stated that the Fire Official is to retire in February.

### **OLD BUSINESS**

1. Building repairs-  
Door Access- being worked on by Commissioner Sweeten and Chief Lepor.
2. Fire Apparatus- progressing
3. Erma fire audits 2021, 2022, 2023- looking elsewhere to have audit done.
4. Duty crew research- had a meeting in August and they have a memorandum of agreement for all three districts and the Township drawn up to talk about.
5. District audit 2023- Commissioner G. Douglass discussed audit, no findings to be corrected, By Resolution on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor (Commissioner S. Douglass absent) by roll call vote, the Board accepted the audit and Commissioner G. Douglass will advertise synopsis.
6. Solar panel issues- made phone calls with no response, it has not fixed.
7. Deputy Chief's vehicle repairs- received check and vehicle has been repaired
8. Fire truck incident- received check and fender was put onto truck.

### **NEW BUSINESS**

1. Commissioner G. Douglass discussed new rules for upcoming audits.

### **Comments of Chief**

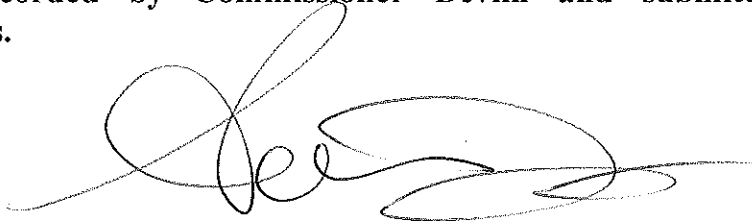
**Chief Lepor discussed pricing of radios for fire apparatus's and that they will start by outfitting four trucks**

### **Comments from Public**

**Greg Harron discussed duty crew**

On a motion by Commissioner Robertson and was seconded by Commissioner G. Douglass the meeting was adjourned at 8:20pm.

**Meeting notes were recorded by Commissioner Devlin and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style. The signature is positioned below the text of the meeting notes.