

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on December 19, 2023, at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor, Solicitor Gelzunas and Greg Harron were also present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Sweeten and seconded by Commissioner Robertson with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor. Bills, as presented, with any reoccurring utility bills received by year end, were approve Commissioner of Commissioner S. Douglass, and seconded by Commissioner Devlin with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. Plan review for 9850 Pacific Ave. was found to be acceptable.
2. VFIS monthly claim statement was received.

BUREAU NEWS

Commissioner Robertson discussed meeting notes and discussed financials and stated that the Bureau is in good standing.

OLD BUSINESS

1. Building repairs-

Water Heater-checking on to see if it needs to be replaced

Doors- will be on contact

Door Access- SMS for \$2203.60 was approved to fix, Motion Commissioner G. Douglass and seconded by Commissioner Robertson with all in favor.

2. Fire Apparatus- N/A

3. Erma Volunteer Fire 2021&2022 Audit- N/A

4. CD's- Commissioner G. Douglass is checking with Ford & Scott.

5. Old fire apparatus to County of Cape May- Should be finalized at first meeting of the new year.

NEW BUSINESS

1. **Budget 2024-** By motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor by a roll call vote, the Board approved to open the hearing for the 2024 Budget, Budget 2024 was reviewed and discussed \$1,016,397.52, \$879,641.52 by taxation, with no response from the public the hearing was closed.

2. **By Resolution on motion of Commissioner G. Douglass and seconded by Commissioner Robertson with all in favor by roll call vote the Board adopted the 2024 budget as presented.**
3. **By Resolution on motion of S. Douglass and seconded by Commissioner Robertson with all in favor the Board approved the treasurer to transfer funds from line item to another line item.**

Comments of Chief

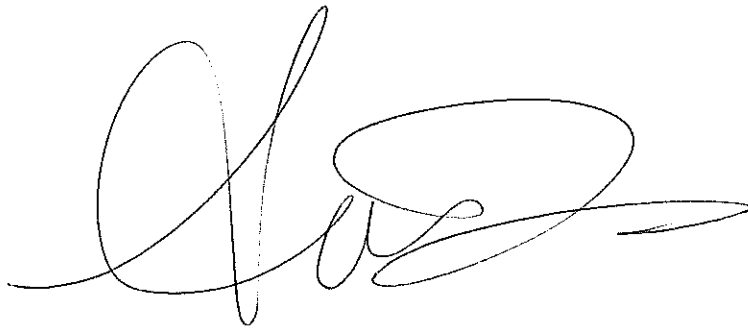
N/A

Comments from Public

N/A

On a motion by Commissioner S, Douglass and seconded by Commissioner Devlin the meeting was adjourned at 7:59pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style. The signature is positioned below the text 'Meeting notes were prepared and submitted by Commissioner S. Douglass.'