

BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on January 17, 2023 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present. Solicitor Gelzunas and Chief Lepor were present. Firefighter Harron was also present.

MINUTES

- 1. The minutes from the previous meeting were read and approved with addition of Resolution 2022-28 Late submission of introduced budget- By Resolution on motion of Commissioner Sweeten and seconded by Commissioner Devlin with all in favor by roll call vote, the Board authorized to submit the introduced 2023 Budget later than the statutory date of 12-20-22 on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor.**

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor. Bills, as presented, with a check to Lincoln Financial for Losap \$27,104 and any reoccurring utility bills, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor.

CORRESPONDENCE/PLAN REVIEW

- 1. VFIS statement for W/C.**
2. Losap quarterly statement

BUREAU NEWS

Commissioner Robertson discussed financials and meeting notes. Fire inspectors both passed certification for Investigator (One inspector) and arson investigator (other inspector) and will receive stipends for said certificates.

OLD BUSINESS

1. Generator- N/A
2. Guard Rail- N/A
3. Building repairs-
Doors- materials to finish are in and waiting to schedule for completion.
Access system- Commissioner Sweeten stated that everything is ready to activate. Will work with Fire department and outside company to get everything working
4. Erma Volunteer Fire Audit- Waiting on Auditor
5. Shipping Containers for training- should be delivered by January 26th, 2023.

6. New fire apparatus- with recommendation from Parker McCay by Resolution on motion of Commissioner Sweeten and Seconded by Commissioner Devlin with all in favor the board authorized to contract Phoenix Advisors to evaluate best option on purchase of new fire truck.
7. District Audit- still waiting for final audit, draft was received.

NEW BUSINESS

1. **Budget 2023-Commissioner G. Douglass went over 2023 budget line by line for all in attendance, By Resolution on motion of Commissioner Robertson and seconded by Commissioner Devlin with all in favor by roll call vote the Board adopted budget for 2023. \$1,023,457. With \$868,201 coming from taxation.**
2. **P.A.C.O. 2023- By Resolution on motion of Commissioner G. Douglass and seconded by Commissioner S. Douglass with all in favor, Commissioner Robertson abstain, the board appointed Commissioner Robertson (Chairman), Designation of Public Compliance Officer (P.A.C.O.)**

Comments of Chief


N/A

Comments from Public

N/A

On a motion by Commissioner Devlin and was seconded by Commissioner S. Douglass the meeting was adjourned at 8:05pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.