

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on August 15, 2023, at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Solicitor Gelzunas, Chief Lepor and Greg Herron were also present.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Devlin and seconded by Commissioner G. Douglass with all in favor.

**TREASURER'S/BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor. Bills, as presented, were approved of motion of Commissioner Sweeten, and seconded by Commissioner Devlin with all in favor.

**CORRESPONDENCE/PLAN REVIEW**

1. VFIS W/C statement

**BUREAU NEWS**

Commissioner Robertson stated that there are no more meetings till September.

**OLD BUSINESS**

1. Generator- Performance bond was produced. Look to finalize final payment at the next meeting if all paperwork has been received.
2. Building repairs-
  - Boiler replacement project- still waiting for pumps.
  - Doors- on list to complete.
  - Door Access- trouble getting Fobs programmed.
  - Light fixtures in kitchen and Commissioners office- Getting quote.
3. Fire Apparatus- Commissioner G. Douglass informed Board that Local Finance hearing was completed, and we were approved. County May want to purchase old Fire Apparatus. Pre inspection trip will be planned soon.
4. Erma Volunteer Fire 2022 Audit- N/A

**NEW BUSINESS**

1. **Website- May need to look elsewhere.**

**Comments of Chief**

N/A

**Comments from Public**

N/A

On a motion by Commissioner Devlin and was seconded by Commissioner G. Douglass the meeting was adjourned at 7:53pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

