

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on November 15, 2022 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present. Chief Lepor was present. Firefighter Harron was also present.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Sweeten and seconded by Commissioner Devlin with all in favor.

**TREASURER'S/BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor. Bills, as presented, with any additional invoices for recurring utility bills and Staples and Ron Gelzunas, was approved of motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor.

**CORRESPONDENCE/PLAN REVIEW**

1. VFIS statement for W/C.

**BUREAU NEWS**

Commissioner Robertson discussed financials and meeting notes. He stated that there will be no contributions from the Districts for this year and there are no contributions from Districts in 2023 budget.

**OLD BUSINESS**

1. Generator- progressing, ETA of generator is 1-23
2. Computers- received and ready for use
3. Guard Rail- N/A
4. Building repairs-  
Doors- materials to finish are in will schedule for completion.  
Light pole parking lot- completed
6. Erma Volunteer Fire Audit- Waiting on Auditor
7. Shipping Containers for training- Pad material cost was \$7800, Board on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor approved to reimburse fire company from the training budget line.
8. New fire apparatus- looking into all possibilities
9. District Audit- still waiting on auditor. Hope to have for next meeting.

10. Grant writer- may be too late to write grant for this year, Commissioner G. Douglass will investigate and report at next meeting.

## **NEW BUSINESS**

**1. N/A**

### **Comments of Chief**

**Chief Lepor stated that South Jersey Gas Grant was denied.**

### **Comments from Public**

**N/A**

On a motion by Commissioner Devlin and was seconded by Commissioner Sweeten the meeting was adjourned at 8:03 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to be 'S. Douglass', with a long horizontal stroke extending to the right.