

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on March 15, 2022 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor and Solicitor Gelzunas were also present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner G. Douglass and seconded by Commissioner Devlin with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor. Bills, as presented, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. N/A

BUREAU NEWS

Commissioner Robertson discussed financial and informed us that there was no meeting.

OLD BUSINESS

1. Generator- By Resolution on motion of Commissioner G. Douglass and seconded by Commissioner Sweeten with all in favor by roll call vote the Board authorized to advertise notice to bidders for generator project in the Star and Wave
2. Computers- N/A
3. Digital Signage- N/A
4. Guard Rail- N/A
5. Building repairs-
 - Generator repairs- N/A
 - Door Bells- possibly 2 companies coming to look at
 - Doors- waiting on delivery
 - Light pole parking lot- N/A
6. New Asst Chief Vehicle- N/A
7. Fire Apparatus- Should be ready for a June special meeting to approve purchase in 2023.
8. Erma Volunteer Fire Audit- Auditor has paperwork,
9. Fire Election 2022- Budget passed and Allyn Devlin was elected Commissioner
10. Shipping Containers for Training- County looking into possible area to house
11. Foam Disposal- By Resolution on motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor, the Board approved Northstar to remove containers of Fire Foam that are not able to be used anymore for \$7500.

NEW BUSINESS

1. Reorganization

Chairman- Robertson

Vice Chairman- Sweeten

Treasurer- Gary Douglass

Secretary- Steve Douglass

Asst. Treasurer and Secretary- Devlin

2. Authorizing and appointing for 2022

Bureau of Fire Safety- Dennis Robertson

Fire Truck Committee- Allyn Devlin and Bob Sweeten

Building Committee- Bob Sweeten and Dennis Robertson

Insurance Committee- Steve Douglass and Bob Sweeten

3. Following resolutions were approved on motion of Commissioner G. Douglass and seconded by Commissioner Devlin after roll call votes with all in favor:

Official Newspaper- Star and Wave with alternate being the Press of Atlantic City.

Authorizing appointment of Solicitor- Ron Gelzunas

Authorizing the appointment of Auditor- Ford, Scott

Adoption of Cash Management Plan

Authorize approval of payment claims

Authorize Meeting Schedule for every Third Tuesday of the month

Surety

4. Heaters/Engine Bay- By Resolution on motion of Commissioner Sweeten and seconded by Commissioner Devlin with all in favor the Board approved James M. Rutala Associates LLC. To write grants not to exceed \$2500 annually.

5. Rio Grande Mutual Aid- By Resolution on motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor, Commissioner Sweeten abstaining, the Board approved agreement between Rio Grande Volunteer Fire and Middle Township Fire district #2 for mutual aid for the Shawcrest section off of RT 47 of our District.

Comments of Chief

N/A

Comments from Public

N/A

Closed Session

N/A

On a motion by Commissioner Robertson and was seconded by Commissioner Devlin the meeting was adjourned at 8:20 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

