

BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on October 19, 2021 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor and Solicitor Gelzunas were also present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Sweeten and seconded by Commissioner G. Douglass with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented, adding Modern Generator for \$650, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. VFIS workman's comp statement
2. Received letter from the Solicitor to Auditor for audit
3. Plan review for 631 Breakwater Rd was found to be acceptable

BUREAU NEWS

Commissioner Robertson discussed financials of the Fire Bureau. Commissioner Robertson stated that All agreed to 2022 Budget with some relief to the districts. After discussion the Board would like to see total relief to all districts in 2023. He discussed the request for promotion of clerk/typist but this Board is not in favor as they feel it is too soon at just a year in and the fact that at hiring the individual was hired at a much higher step.

OLD BUSINESS

1. Generator- Commissioner Robertson stated that spec should be ready for next meeting
2. Computers- N/A
3. Digital Sign- N/A
4. Guard Rail- N/A
5. Doorbells- N/A
6. Fire Apparatus- still researching
7. New Asst. Chief Vehicle- ordered, signed and paid for.

8. Audit 2020- in review, should be presented at next meeting
9. Building repairs/heaters replaced- need another quote

NEW BUSINESS

- 1. Commissioners compensation resolution for LT council approval- By Resolution of Commissioner G. Douglass and seconded by Commissioner Sweeten with all in favor the Board passed compensation for Commissioners and will be presented to Council for approval.**
- 2. Budget 2022- will present next meeting.**
- 3. West Cape May Apparatus storage- West Cape May Fire Department asked to store apparatus due to space restraints, on motion of Commissioner Sweeten and seconded by Commissioner G. Douglass with all in favor the request was approved.**

Comments of Chief

Chief Lepor stated 1 smoke detector is bad and Fire Alarm Panel needs repairing and needs to be upgraded to a digital panel.

Comments from Public

N/A

Closed Session

N/A

On a motion by Commissioner Devlin and was seconded by Commissioner Sweeten the meeting was adjourned at 8:28 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style with a long horizontal stroke extending to the right.