

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on November 16, 2021 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor and Solicitor Gelzunas were also present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Sweeten and seconded by Commissioner Devlin with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor. Bills, as presented, adding Rowan College for training for \$1600, was approved on motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. VFIS workman's comp statement
2. Received certificate of insurance from West Cape May Volunteer Fire for storing apparatus.

BUREAU NEWS

Commissioner Robertson discussed financials of the Fire Bureau. Commissioner Robertson stated that the 2022 Budget was approved.

OLD BUSINESS

1. Generator- Commissioner Robertson stated that spec should be ready for next meeting
2. Computers- N/A
3. Digital Sign- N/A
4. Guard Rail- N/A
5. Doorbells/Locks- Commissioner Sweeten will get in touch with a company that works on our type locks.
6. Fire Apparatus- still researching for a Pumper/Tanker, will replace 2 apparatuses, 1992 Mac Tanker and 2001 E-one Pumper. Preliminary estimate is approx. \$900,000.
7. New Asst. Chief Vehicle- waiting for word on delivery

8. Audit 2020- Commissioner G. Douglass discussed audit page by page, there were no findings. By Resolution on motion of Commissioner G. Douglass and seconded by Commissioner Sweeten with all in favor by roll call vote the audit was accepted and Commissioner S. Douglass was instructed to advertise synopsis.

9. Building repairs/heaters replaced- need another quote, Commissioner S. Douglass will look into.

NEW BUSINESS

1.

Comments of Chief

Chief Lepor stated that need to replace gas meters under state contract for \$2771.01, he also stated that a couple of the doors on outside of building are swelling and need to be fixed/replaced.

Comments from Public

N/A

Closed Session

N/A

On a motion by Commissioner Devlin and was seconded by Commissioner Sweetenthe meeting was adjourned at 8:12pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.