

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on October 20, 2020 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Solicitor Gelzunas and Jeff Vanmourik were also present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Sweeten and seconded by Commissioner G. Douglass with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented, and adding checks for Erma Volunteer \$13,500, Gary Douglass \$55, Guardelli \$7,000 and Keller and Gigilio \$2,400 was approved of motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. Received VFIS Statement for Robert Post
2. Losap new applicants info

BUREAU NEWS

Commissioner Robertson discussed financials and meeting notes, he also stated that the secretary will be retiring April 1st. The 2021 budget was discussed.

OLD BUSINESS

1. Generator- Progressing
2. Digital Sign- Commissioner Devlin said a demo trailer will be coming Saturday to get a visual in person look at signs.
3. Water Fountain- Done
4. Xerox machines- Commissioner G. Douglass said he is still having issues, Will seek to terminate contract through Solicitor Gelzunas.
5. Computers- N/A

6. Ceiling fans- on hold for the time being

7. P-Card- N/A

8. Tablets for Fire Vehicles- all tablets are installed

9. - Audit 2019- done, Commissioner G. Douglass went over the audit and stated that there are no findings that have to be addressed. On motion of Commissioner Devlin and seconded by Commissioner Sweeten with all in favor by roll call vote the audit was accepted and Commissioner S. Douglass will advertise the synopsis.

NEW BUSINESS

1. –Budget 2021 Commissioner G. Douglass stated that the 2021 Budget should be introduced at the next meeting

Comments of Chief

Comments from Public

N/A

Closed Session

N/A

On a motion by Commissioner Devlin and was seconded by Commissioner Sweeten the meeting was adjourned at 8:40 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.