

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on March 17, 2020 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor and Solicitor Gelzunas were also present.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Devlin and seconded by Commissioner Robertson with all in favor.

**TREASURER'S/BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor. Bills, as presented, with voiding of Polar Bear check and Gelzunas for \$170, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor.

**CORRESPONDENCE/PLAN REVIEW**

1. Received VFIS statement for Robert Post

**BUREAU NEWS**

Commissioner Robertson discussed financial and meeting notes from last meeting of the Fire Bureau.

**OLD BUSINESS**

1. Generator- N/A
2. Phone Lines- N/A
3. Chief's Vehicle- Maybe coming this week
4. Building repairs/medical side heating issue- approximate cost of \$9500-\$10,000 for replacement.
5. VFIS Claim- N/A
6. Digital Sign- Commissioner Devlin is checking on pricing

## **NEW BUSINESS**

### **1. Reorganization**

**Chairman- Robertson**

**Vice Chairman- Sweeten**

**Treasurer- Gary Douglass**

**Secretary- Steve Douglass**

**Asst. Treasurer and Secretary- Devlin**

### **2. Authorizing and appointing for 2020**

**Bureau of Fire Safety- Dennis Robertson**

**Fire Truck Committee- Jeff Van Mourik and Bob Sweeten**

**Building Committee- Jeff Van Mourik and Dennis Robertson**

**Insurance Committee- Steve Douglass and Bob Sweeten**

### **3. Following resolutions were approved on motion of Commissioner G. Douglass and seconded by Commissioner Devlin after roll call votes with all in favor:**

**Official Newspaper- Star and Wave with alternate being the Press of Atlantic City.**

**Authorizing appointment of Solicitor- Ron Gelzunas**

**Authorizing the appointment of Auditor- Ford, Scott**

**Adoption of Cash Management Plan**

**Authorize Meeting Schedule for every Third Tuesday of the month**

**Authorize approval of payment claims**

**Surety**

### **Comments of Chief**

**N/A**

### **Comments from Public**


**N/A**

### **Closed Session**

**N/A**

On a motion by Commissioner G. Douglass and was seconded by Commissioner Robertson the meeting was adjourned at 8:15 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to read "Steve Douglass", with a long horizontal flourish extending to the right.