

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on July 21, 2020 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor was also present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor. Bills, as presented, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Devlin with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. Received VFIS Statement for Robert Post
2. Received proof of Insurance Gaudelli Brothers Inc.
3. Received Fuel usage from County

BUREAU NEWS

Commissioner Robertson stated that there was no meeting.

OLD BUSINESS

1. Generator- Meeting with engineer Thursday 11:30 to start process.
2. Phone Lines- N/A
3. Building repairs/medical side heating issues-Maintenance program 4 times a year belts and filters and service. Motion by Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor the Board approved said maintenance program.
4. Digital Sign- N/A
5. Water Fountain- Talked to Brashaw, they will work with Electrician.

6. Xerox machines- N/A

7. Exterminator- N/A

8. Computers- 3 Laptops 17" screens \$3000, 4 year warranty \$250 and \$100 for updated version of quickbooks.

9. Audit 2019- No update at this time, all paperwork has been submitted.

NEW BUSINESS

1. P-Card- Commissioner G. Douglass looking into acquiring a P-card for online Purchases.

2. Atlanticcare Lease- Lease has expired and Solicitor Gelzunas is working on a renewal.

3. WorkmansComp- questions about coverage on Covid 19 cases.

Comments of Chief

Chief stated that tablets for fire vehicles are State contract, initial cost was \$10,000 for 6 vehicles but he has to spec out with additional needs, the Board approved up to \$15,000 for equipment on motion of Commissioner Devlin and seconded by Commissioner Sweeten with all in favor.

Comments from Public

N/A

Closed Session

N/A

On a motion by Commissioner Sweeten and was seconded by Commissioner Devlin the meeting was adjourned at 8:45 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to read 'S. Douglass', with a long horizontal flourish extending to the right.