

## **BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER**

**The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on September 17, 2019 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present. Chief Lepor and Solicitor Gelzunas were also present. Also present was firefighter McCabe.**

### **MINUTES**

**The minutes from the previous meeting were read and approved on motion of Commissioner Sweetenand seconded by Commissioner Devlin with all in favor.**

### **TREASURER'S/BILLS PRESENTED REPORT**

**The Treasurer's report was approved on motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor. Bills, as presented, and adding voucher for Solicitor Gelzunas was approved of motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor.**

### **CORRESPONDENCE/PLAN REVIEW**

N/A

### **BUREAU NEWS**

**Commissioner Robertson discussed financials. Commissioner Robertson also stated that there is no meetings during the summer and all Commissioners are invited to the September meeting.**

### **OLD BUSINESS**

- 1. HVAC project- Still recording temps and still having issues, mainly in lounge and hall.**
- 2. Bank Acct. –Commissioner G. Douglass is finalizing transfer, Commissioners will meet at bank to do paperwork.**
- 3. Phone Lines- N/A**
- 4. Chief's vehicle- Progressing, State contract portable and charger \$5573.50 and VHF radio \$3199.62 were approved on motion of S. Douglass and seconded by Sweeten with all in favor.**
- 5. Bank Transfer- opening of the new acct at Crest is complete, G. Douglass will start process to transfer funds.**

## **NEW BUSINESS**

- 1. Lights- Having issues with lights throughout building, will be checking into fixing or replacing.**
- 2. Garage Doors- Issues will be referred to door company for advice.**
- 3. Draft Budget - coming next meeting**

### **Comments of Chief**

**Pick up damage and possible property damage at fire academy. Claim was called in.**

### **Comments from Public**

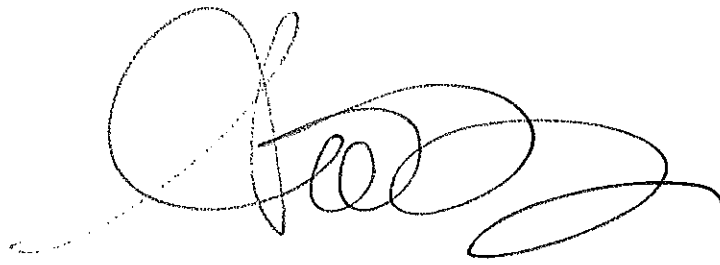
**Firefighter McCabe requested a buzzer or door bell at doors of fire house.**

### **Closed Session**

**N/A**

On a motion by Commissioner Robertson and was seconded by Commissioner Devlin the meeting was adjourned at 8:21pm.

**Meeting notes were taken, prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.