

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

**The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on Octoberber 15, 2019 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present except Commissioner Devlin. Chief Lepor and Solicitor Gelzunas were also present. Also present was firefighter Robertson, Gipple, Sweeten, Van Mourik and M. Lepor.**

**MINUTES**

**The minutes from the previous meeting were read and approved on motion of Commissioner Sweeten and seconded by Commissioner Robertson with all in favor.**

**TREASURER'S/BILLS PRESENTED REPORT**

**The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented, and adding voucher for Solicitor Gelzunas was approved of motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor.**

**CORRESPONDENCE/PLAN REVIEW**

1. Two plan reviews
2. VFIS statement for Robert Post

**BUREAU NEWS**

Commissioner Robertson discussed financials and meeting notes, he stated that the part time inspector was very helpful. New proposed ordinance is yearly inspections on all rentals not just when they transfer to a new tenant.

**OLD BUSINESS**

1. HVAC project- Meeting with all involved and a punch list was prepared. All should be finished this coming week. October 31<sup>st</sup> will start the warranty on project.
2. Bank Acct. -Commissioner G. Douglass is finalizing transfer of monies.
3. Phone Lines- N/A
4. Chief's vehicle- N/A
5. Building repairs/lighting- 5 total light fixtures need to be replaced.
6. Garage doors- all done

7. VFIS claim – pickup/other- Pick up is closed out, other damage to property at Academy is still pending.

8. 2020 Budget- will be introduced as next meeting.

## **NEW BUSINESS**

N/A

### **Comments of Chief**

**Lighting for Quint for \$6006 by Continental was approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favoe, Commissioner Devlin absent**

### **Comments from Public**

N/A

### **Closed Session**

N/A

On a motion by Commissioner Robertson and was seconded by Commissioner Sweeten the meeting was adjourned at 8:40pm.

**Meeting notes were taken, prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to be 'S. Douglass', with a long horizontal flourish extending to the right.