

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on March 19, 2019 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor and Solicitor Gelzunas was also present.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner G. Douglass and seconded by Commissioner Van Mourik with all in favor.

**TREASURER'S/BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor. Bills, as presented, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor.

**CORRESPONDENCE/PLAN REVIEW**

1. Received Losap application copies.
2. Received claim statement for Robert Post
3. Plan review acceptable for Northeast Industrial 661 Rt. 9

**BUREAU NEWS**

Commissioner Robertson discussed financial and meeting notes from last meeting of the Fire Bureau and that the new vehicle has been received. Interviews are taking place for the part time inspector position.

**OLD BUSINESS**

1. Heating and Air system- Contracts all signed and the company was in doing measurements.
2. sealing of Parking lot- Received 3 quotes, lowest being Viking \$5699. On motion of Commissioner S. Douglass and seconded by Commissioner G. Douglass with all in favor the Board approved Viking to seal the parking lot.
3. Phone lines- N/A
4. GovDeals- all monies have been received.
5. Losap non-vested/inactive members- All monies of said non vested inactive members have been returned to the District.
6. Tables and chairs- N/A

## NEW BUSINESS

### 1. Reorganization

Chairman- Van Mourik

Vice Chairman- Robertson

Treasurer- Gary Douglass

Secretary- Steve Douglass

Asst. Treasurer and Secretary- Sweeten

### 2. Authorizing and appointing for 2018

Bureau of Fire Safety- Dennis Robertson

Fire Truck Committee- Jeff Van Mourik and Bob Sweeten

Building Committee- Jeff Van Mourik and Dennis Robertson

Insurance Committee- Steve Douglass and Bob Sweeten

### 3. Following resolutions were approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten after roll call votes with all in favor:

Official Newspaper- Star and Wave with alternate being the Press of Atlantic City.

Authorizing appointment of Solicitor- Ron Gelzunas

Authorizing the appointment of Auditor- Ford, Scott

Adoption of Cash Management Plan

Authorize Meeting Schedule for every Third Tuesday of the month

Authorize approval of payment claims

Surety

4. Discussions about replacing Chief's vehicle and passing his vehicle down were discussed, will look into options through State Contract.

5. Commissioner Van Mourik discussed purchasing Microsoft 365 for the District. On motion of Commissioner Van Mourik and seconded by Commissioner S. Douglass with all in favor the Board approved said purchase.

### Comments of Chief

Blood drive June 22, 2019. New gear will have to be ordered for new members.

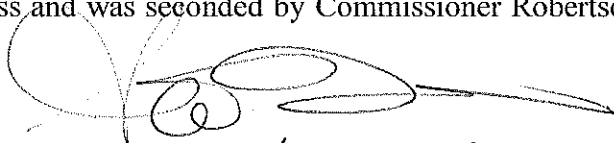
### Comments from Public

N/A

### Closed Session

N/A

On a motion by Commissioner S. Douglass and was seconded by Commissioner Robertson the meeting was adjourned at 8:20 pm.



Meeting Notes Prepared and Submitted by STEVE DOUGLASS