

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on July 16, 2019 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor and Solicitor Gelzunas were also present. Firefighters A. Devlin and Greg Harron were in attendance.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner Van Mourik with all in favor.

**TREASURER'S/BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor.

**CORRESPONDENCE/PLAN REVIEW**

1. Received 2 claim statement for Robert Post
2. Losap new enrollments for our records

**BUREAU NEWS**

Commissioner Robertson discussed financials. Commissioner Robertson also stated that there is no meetings during the summer.

**OLD BUSINESS**

1. HVAC project- done and operational by Friday of this week, operating instructional meeting will take place Monday 29th. Boiler room HV1 shaft is broken needs to be repaired to properly run entire system at approximately \$15,000-\$20,000, 2 sprinkler heads need to be lowered at \$795 by Tristate Fire Protection, Board approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor.
2. Bank Acct. - By resolution on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor the Board approved to switch banking institutions to Crest Savings Bank. Commissioner G. Douglass will proceed to gather information and paperwork to complete the process.
3. Phone Lines- N/A

4. Micro 365- N/A

5. Chief's vehicle- out the door and ready to go cost under state contract is \$52,600.25, By Resolution on motion of Commissioner Sweeten and seconded by Commissioner S. Douglass with all in favor the Board approved purchase contingent on not needing voter approval that Solicitor Gelzunas will check and advice.

6. Quint claim was opened for damages sustained from the Tabernacle Road fire.

### **NEW BUSINESS**

**1. Commissioner Van Mourik put in his letter of resignation to be effective immediately. The Board thanked him for his long years of service. On motion of Commissioner G. Douglass and seconded by Commissioner Sweeten with all in favor and Commissioner Van Mourik abstaining the Board accepted resignation.**

**2. Appoint new Commissioner- the Board discussed appointing someone to the vacancy, on motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favor the Board appointed Alan Devlin to replace Commissioner Van Mourik and assume post until the next election.**

**3. Reorganized- Following positions were reorganized on Motion of Commissioner G. Douglass and seconded by Commissioner S. Douglass with all in favor**

**Chairman- Commissioner Robertson**

**Vice Chairman- Commissioner Sweeten**

**Att. Secretary/Treasurer- Commissioner Devlin**

#### **Comments of Chief**

N/A

#### **Comments from Public**

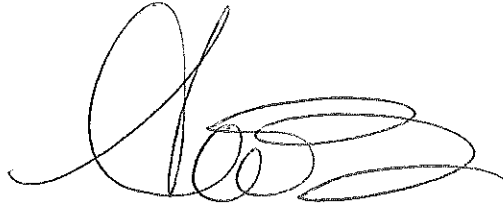
**Jeff Van Mourik congratulated Commissioner Devlin on his appointment.**

#### **Closed Session**

N/A

On a motion by Commissioner Robertson and was seconded by Commissioner Sweeten the meeting was adjourned at 8:30 pm.

**Meeting notes were taken, prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.