

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on August 21, 2018 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present except Commissioner S. Douglass, Solicitor Gelzunas was present as was K. Muller J. McCabe from the fire department.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner G. Douglass and seconded by Commissioner Robertson with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favor. Bills, as presented, with addition of Ron Gelzunas \$187.00 was approved of motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. Received claim statement for Robert Post

BUREAU NEWS

Commissioner Robertson discussed there are no meetings during the summer

OLD BUSINESS

1. Fire Equipment- Discussed budgeting for air bottles
2. Sealing of Parking lot- N/A
3. Heating and Air System- Bidding time frame- Bids out in October, Receive in November and Award in January 2019.
4. Phone Lines- Commissioner Sweeten met with Tony Dentsch of Anthony Dentsch Technology, he looked at phone system and said he will come back to check lines. On motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor (Commissioner S. Douglass absent) the board approved said company to work on phone lines.
5. 2017 audit- auditor has all paperwork
6. Sewer pump control panel- work in progress

7. Alarm system- Waiting for Joe to come down and check system

8. Pest control- Paul's Pest Control was here and sprayed medics side as well as fire department side. He needs access to building.

NEW BUSINESS

1. Parking lot lights- Commissioner VanMourik says photocell needs looking at, Commissioner Robertson will contact Marsden.

2. Camera system- on motion of Commissioner Sweeten and seconded by Commissioner G. Douglass with all in favor (Commissioner S. Douglass absent) the board approved to purchase a new Monitor and bracket if needed for camera system.

Comments of Chief

N/A

Comments from Public

K. Muller stated that the Lounge is very cold and can see condensation, Said that bottom half of sign is not working, Commissioner Robertson will contact Marsden. Asked about ceiling fans in Engine Bay Area, Commissioner Robertson will discuss with Marsden.

J. McCabe- asked for approximately 6 new tables and chairs, asked about wifi in meeting room, Commissioner G. Douglass will call Comcast. He stated that one of the Urinal auto flush needs to be checked, Commissioner Sweeten will contact Bradshaw Plumbing

Closed Session

N/A

On a motion by Commissioner Robertson and was seconded by Commissioner G. Douglass the meeting was adjourned at 8:02 pm.

Meeting notes were taken by Commissioner Sweeten and prepared and submitted by Commissioner S. Douglass.

