

## **BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER**

**The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on March 20, 2018 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Solicitor Gelzunas was also present. Devlin, K. Muller and J. McCabe from the fire department were in attendance.**

### **MINUTES**

**The minutes from the previous meeting were read and approved on motion of Commissioner G. Douglass and seconded by Commissioner Sweeten with all in favor.**

### **TREASURER'S/BILLS PRESENTED REPORT**

**The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor.**

### **CORRESPONDENCE/PLAN REVIEW**

1. 3 plan reviews were received and read.
2. Received claim statement for Robert Post

### **BUREAU NEWS**

Commissioner Robertson discussed financial and meeting notes from last meeting of the Fire Bureau and that the Bureau will be back in the Public Safety building.

### **OLD BUSINESS**

1. Airpacks, Masks and Etc- on hold for now.
2. Sealing of Parking lot- N/A
3. Heating and Air System- Commissioner Sweeten presented to the Board his findings on references of Keller and Gilligo and found all to be favorable, the board authorized to continue to move forward and asked Solicitor Gelzunas to finalize contract for next meeting.
4. Shred day- Commissioner G. Douglass notified Board and Fire Department that Shred day is June 2 for the Township and he will look into Company to stop by the Firehouse.
5. Carpet- all final touches of carpet installations have to done.

## **NEW BUSINESS**

### **1. Reorganization**

**Chairman- Van Mourik**

**Vice Chairman- Robertson**

**Treasurer- Gary Douglass**

**Secretary- Steve Douglass**

**Assit. Treasurer and Secretary- Sweeten**

### **2. Authorizing and appointing for 2014**

**Bureau of Fire Safety- Dennis Robertson**

**Fire Truck Committee- Jeff Van Mourik and Bob Sweeten**

**Building Committee- Jeff Van Mourik and Dennis Robertson**

**Insurance Committee- Steve Douglass and Bob Sweeten**

### **3. Following resolutions were approved on motion of Commissioner G. Douglass and seconded by Commissioner S. Douglass after roll call votes with all in favor:**

**Official Newspaper- Star and Wave with alternate being the Press of Atlantic City.**

**Authorizing appointment of Solicitor- Ron Gelzunas**

**Authorizing the appointment of Auditor- Ford, Scott**

**Adoption of Cash Management Plan**

**Authorize Meeting Schedule for every Third Tuesday of the month**

### **Comments of Chief**

### **Comments from Public**

**N/A**

### **Closed Session**

**On motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor the Board enter a closed session at 8:01 to discuss personnel issues, on Mption of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor the Baord returned from closed session at 8:06.**

On a motion by Commissioner S. Douglass and was seconded by Commissioner Robertson the meeting was adjourned at 8:10 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

