

## **BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER**

**The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on April 17, 2018 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor and Solicitor Gelzunas were present. Devlin and K. Muller from the fire department were in attendance.**

### **MINUTES**

**The minutes from the previous meeting were read and approved on motion of Commissioner G. Douglass and seconded by Commissioner Robertson with all in favor.**

### **TREASURER'S/BILLS PRESENTED REPORT**

**The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor.**

### **CORRESPONDENCE/PLAN REVIEW**

1. N/A
2. Received claim statement for Robert Post

### **BUREAU NEWS**

Commissioner Robertson discussed there was no meeting last month of the Fire Bureau do to the move and that the Bureau is back in the Public Safety building.

### **OLD BUSINESS**

1. Fire Equipment- N/A
2. Sealing of Parking lot- N/A
3. Heating and Air System- moving forward
4. Shred day- Commissioner G. Douglass notified Board and Fire Department that Shred day is June 2 for the Township and he will look into Company to stop by the Firehouse.
5. Phone Lines- Building committee is looking into issues, will have Verizon cut back to 4 lines.
6. Financial disclosure- Everyone was reminded to do their financial disclosure for the State.

## **NEW BUSINESS**

- 1. Audit 2017- All information will go to auditor within the month**
- 2. Atlantic care- One of the medics caused damage to the floor doing personal work to their car, Atlantic care has been notified and they will take care of any damages.**
- 3. Cape May County Fuel- On motion by Resolution of S. Douglass and seconded by G. Douglass with all in favor the Board approved to continue fuel program with The County of Cape May.**
- 4. Generators- On motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor the Board approved to continue with Modern Group to do yearly maintenance to the generators.**

### **Comments of Chief**

**N/A**

### **Comments from Public**

**N/A**

### **Closed Session**

**N/A**

On a motion by Commissioner S. Douglass and was seconded by Commissioner Robertson the meeting was adjourned at 8:01 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**