

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

**The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on April 24, 2017 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Solicitor Gelzunas, Chief Lepor were present. K. Muller and Devlin from the fire department were also in attendance.**

**MINUTES**

**The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten.**

**TREASURER'S/BILLS PRESENTED REPORT**

**The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Sweeten. Bills as presented, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson.**

**CORRESPONDENCE/PLAN REVIEW**

1. 2 plan reviews were received and read.
2. Received claim statement for Robert Post
3. Received quarterly Losap Report

**BUREAU NEWS**

Commissioner Robertson discussed financial and meeting notes from last meeting of the Fire Bureau. He also stated that the Fire Prevention Demo Trailer bought from North Wildwood is in our possession. Fire Bureau is looking into tablets to do inspections.

**OLD BUSINESS**

1. Phone and fax lines- Contractor was in and looks like lines are working as well as video system.
2. Building repairs- getting quotes
3. Grant 2017- nothing to discuss
4. Signs and lettering of building- materials were being purchased for installation.
5. Schooner Island agreement- Proposed agreement has been written awaiting to be signed by all parties.

6. Disposal of documents- will work with list provided by Solicitor Gelzunas to disposal of old Documents.
7. Generators- Commissioner Sweeten stated that he has received a quote from Bradshaw's of \$5500 and will work with them to get job completed.
8. Computers in trucks- must be Microsoft compatible, looking at options.
9. Painting of inside building- Solicitor Gelzunas is reviewing specs.
10. Fire Flow Testing- cost of annual inspection is \$6,082.40 will be performed.

## **NEW BUSINESS**

N/A

### **Comments of Chief**

N/A

### **Comments from Public**

**K. Muller asked about purchasing new phones and the Board approved to spend no more than \$500 on Phones. She also stated that there will be a membership drive/open house this Saturday from 11-2.**

On a motion by Commissioner Robertson and was seconded by Commissioner S. Douglass the meeting was adjourned at 8:25 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.