

## **BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER**

**The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on March 21, 2017 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Solicitor Gelzunas, Chief Lepor were present. Gipple and Devlin from the fire department were in attendance.**

### **MINUTES**

**The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten.**

### **TREASURER'S/BILLS PRESENTED REPORT**

**The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson. Bills, with following additions, Continental Fire \$268, Erma Fire \$88.48, \$250.00, \$93.88 as presented, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson.**

### **CORRESPONDENCE/PLAN REVIEW**

1. 3 plan reviews were received and read.
2. Received claim statement for Robert Post

### **BUREAU NEWS**

Commissioner Robertson discussed financial and meeting notes from last meeting of the Fire Bureau.

### **OLD BUSINESS**

1. Phone and fax lines- Waiting on contractor
2. Building repairs- Money will be released to contractor when all work is completed. Additional projects for future, curbing and sidewalk fixed, cleaning of wall and sealing of Parking lot.
3. Grant 2017- nothing to discuss
4. Signs and lettering of building- contract was signed
5. Schooner Island agreement- Township has been negotiating on our behalf without our Approval, will let appropriate people know of our concerns.

6. Disposal of documents- will work with list provided by Solicitor Gelzunas to disposal of old Documents.
7. Generators- nothing to discuss
8. Computers in trucks- must be Microsoft compatible, looking at options.
9. Painting of inside building- specs are being prepared

## **NEW BUSINESS**

### **1. Reorganization**

**Chairman- Van Mourik**

**Vice Chairman- Robertson**

**Treasurer- Gary Douglass**

**Secretary- Steve Douglass**

**Assit. Treasurer and Secretary- Sweeten**

### **2. Authorizing and appointing for 2014**

**Bureau of Fire Safety- Dennis Robertson**

**Fire Truck Committee- Jeff Van Mourik and Bob Sweeten**

**Building Committee- Jeff Van Mourik and Dennis Robertson**

**Insurance Committee- Steve Douglass and Bob Sweeten**

### **3. Following resolutions were approved on motion of Commissioner Robertson and seconded by Commissioner G. Douglass after roll call votes with all in favor:**

**Official Newspaper- Star and Wave with alternate being the Press of Atlantic City.**

**Authorizing appointment of Solicitor- Ron Gelzunas**

**Authorizing the appointment of Auditor- Ford, Scott**

**Adoption of Cash Management Plan**

**Authorize Meeting Schedule for every Third Tuesday of the month**

### **Comments of Chief**

**At Township meeting an Ordinance was passed for lock boxes**

### **Comments from Public**

**Allan Devlin asked about carpet being replaced.**

On a motion by Commissioner Robertson and was seconded by Commissioner S. Douglass the meeting was adjourned at 8:25 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

