

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3, Township of Lower was held on February 21, 2017 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:00 pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present except for Commissioner G. Douglass, Chief Lepor and Solicitor Gelzunas present.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favor.

**TREASURER'S / BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion by Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented was approved of motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor.

**CORRESPONDENCE / PLAN REVIEW**

1. VFIS statement for Robert Post was received

**BUREAU NEWS**

Commissioner Robertson discussed financials and meeting notes with Board, he discussed that in 2016 the Bureau made 3243 inspections with revenue of \$358,189.65.

**OLD BUSINESS**

1. Phone and fax lines- Commissioner Robertson met with Marsden Electric to rectify issue.
2. Building repairs-putting together bid specs for painting of various locations in building. Still working on generator issues.
3. Old #6297- Still waiting for payment from Gov Deals.
4. Jaws-
5. Fire Dept Audit- should have next month.
6. Grant 2017- nothing to discuss at this time.
7. Computers for trucks- on hold until fire department finds out what system the county will be using.
8. Upgrades to office computers- Done

9. Signs- LTFD #3 9in Lettering will cost \$1285 paid by district, Erma Fire Department will cost \$2125 for their lettering, paid by them. on motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor, Commissioner G. Douglass absent.

10. Election results- Budget was approved by voters and Commissioner Sweeten and Commissioner S. Douglass were re-elected for 3-year terms.

11. Schooner Landing agreement- Solicitor Gelzunas wrote up agreement and it was given to Wildwood Fire.

### **NEW BUSINESS**

1. Disposal of documents- Solicitor Gelzunas will find out how many years documents need to be obtain.

2. Thermal Imaging Camera- On motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor, Commissioner G. Douglass absent the Board agreed to purchase camera for \$5595 with \$1940 trade in of old camera.

### **CLOSED SESSION**

**On motion of Commissioner Sweeten and seconded by Commissioner Robertson with all in favor, G. Douglass absent. the Board entered a closed session to discuss personnel issues, at 8:06. On motion of commissioner Sweeten and seconded by Commissioner Robertson with all in favor the Board returned to the regular meeting at 8:19.**

### **Comments by the Chief**

**Chief Lepor discussed ariel, hose and ladder testing by Fire Flow.**

### **Comments by the Public**

**N/A**

On a motion by Commissioner Robertson and was seconded by Commissioner S. Douglass the meeting was adjourned at 8:20 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

