

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3, Township of Lower was held on January 17, 2017 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:00 pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor and Solicitor Gelzunas present. Kelli Muller and Don Gipple from the Erma Fire Department were also present.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor.

**TREASURER'S / BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion by Commissioner Robertson and seconded by Commissioner Sweeten with all in favor. Bills, as presented was approved of motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favor.

**CORRESPONDENCE / PLAN REVIEW**

1. VFIS statement for Robert Post was received
2. Received quarterly report for Losap.

**BUREAU NEWS**

Commissioner Robertson discussed financials and meeting notes with Board. Commissioner Robertson also discussed 2017 Budget (\$335,123.00) for the Fire Bureau which has an increase in Districts payment to \$34,000 which was approved by Fire Bureau Board.

**OLD BUSINESS**

1. Building Repairs/Bonds- Robbie Connley Architect credit of \$3,000 will be taken off final payment.
2. Fire Department audit- 2015 audit In process of being completed, 2016 will be done in 2017.

3. Used Jaws -on motion of Commissioner G. Douglass and seconded by Commissioner Sweeten with all in favor by roll call vote the Board passed resolution 2017-01 to approve the sale of used equipment to Wildwood Crest Volunteer Fire Company.
4. Old #6297- Winning bidder on Gov. Deals was for the amount of \$44,100. Transaction should be completed by next meeting.
5. 2017 Grant- nothing to discuss.
6. 2017 Budget- Public hearing/adoption will be held Jan 24<sup>th</sup>, 2017 at 4 PM and is advertised as such.
7. Generator- Broadley's has not responded, The Board on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor authorized Commissioner Sweeten to have gas line fixed, price not to exceed \$7500.
8. Phone lines/camera system - now that construction is complete, Commissioner Robertson will contact Marsden Electric to check on issues.
9. Computers for trucks-nothing to report at this time.
10. Signs- still waiting for quotes.
11. upgrades to office computer- Commissioner Van Mourik stated that the items were ordered and waiting to receive.
12. Election- will be held February 18, 2017 from 2pm-9pm and has been advertised as such
13. Atlantic care- getting quotes to have exhaust system fitted for new vehicle.

### **NEW BUSINESS**

1. Losap CPI increase?- On motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor the Board approved if there is an increase in Losap CPI that it be applied.

### **CLOSED SESSION**

N/A

### **Comments by the Chief**

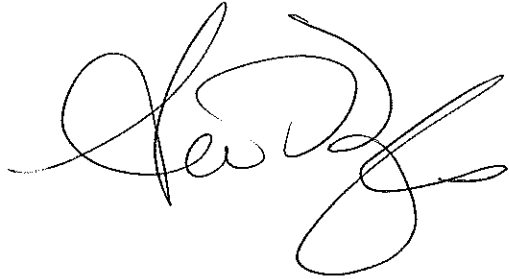
**Chief Lepor discussed that Wildwood Fire Department would like a signed document for their department being first responders to the Schooner Landing section of the Township.**

### **Comments by the Public**

N/A

On a motion by Commissioner S. Douglass and was seconded by Commissioner Robertson the meeting was adjourned at 8:38 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to read "S. Douglass". The signature is fluid and cursive, with the first letter "S" being particularly large and stylized. It is positioned in the upper left quadrant of the page.