

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3, Township of Lower was held on May 17, 2016 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:00 pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present , solicitor Gelzunas was also present.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor.

**TREASURER'S / BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion by Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor.

**CORRESPONDENCE / PLAN REVIEW**

1. Plan Reviews- N/A
2. Received fuel usage report from County
3. Received VFIS statement for Robert Post

**BUREAU NEWS**

Commissioner Robertson discussed financials and meeting notes. He also discussed that the new vehicle is in service, the old Ford Explorer will go on GovDeals. Commissioner Robertson also stated that Jerry Inderwise will receive insurance payout since he already has insurance.

**OLD BUSINESS**

1. Building Repirs/Bonds- Local finance Board approved the District to sell bonds for renovations to the firehouse. By Resolution on motion of Commissioner G. Douglass and seconded by Commissioner Robertson with all in favor by roll call vote, the Board approved request for proposal of private placement.
2. New Fire Truck- Is in the building process at this point.
3. 2016 Grant- N/A

4. Fire Department Audit- Commissioner G. Douglass will contact Mr. Gipple to have him reach out to auditor to begin process.
5. Phone and fax issues- Still working on problem.
6. Generator-By Resolution on motion of Commissioner Robertson and seconded by Commissioner S. Douglass the Board approved to advertise purchasing of generator under Interlocal Contract for Cooperative Purchasing with Houston-Galveston Area Council.
7. 2015 Audit- Commissioner G. Douglass went over the 2016 audit line by line and informed the Board that there was no findings or recommendations from the Auditor. On motion of Commissioner G. Douglass and seconded by Commissioner Robertson the Board accepted the Audit.

### **NEW BUSINESS**

1. The Board approved Karl Hughes withdrawal of Losap funds, Karl is no longer a member of the fire company.

### **CLOSED SESSION**

n/a

#### **Comments by the Chief**

n/a

#### **Comments by the Public**

n/a

On a motion by Commissioner G. Douglass and was seconded by Commissioner S. Douglass the meeting was adjourned at 8:18 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**