

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3, Township of Lower was held on April 19, 2016 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:00 pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present Gelzunas in attendance as well.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten.

**TREASURER'S / BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion by Commissioner S. Douglass and seconded by Commissioner Robertson. Bills, as presented was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson.

**CORRESPONDENCE / PLAN REVIEW**

1. Plan Reviews- N/A
2. Received Lincoln financial quarterly statement.
3. Received VFIS statement for Robert Post

**BUREAU NEWS**

Commissioner Robertson discussed financials and meeting notes. He also discussed that the next Bureau meeting all commissioners are invited. He also stated that the Fire Bureau is now located in the Rec center until renovations are completed at the Fire Safety Building. Commissioner Robertson stated that the trailer from North Wildwood is on hold for now and we will revisit after the summer, also, our portion of repeater upgrades is \$2501.33.

**OLD BUSINESS**

1. Building Repirs/Bonds- Parker McKay informed us that we are not on the April's Agenda of the Finance Board,they hope we get on the agenda for May.
2. New Fire Truck-Truck is progressing, equipment has started to arrive.
3. Turnout Gear Racks- have been installed.
4. 2016 Grant- N/A

5. Fire Department Audit- Commissioner G. Douglass stated that our Auditor will be able to do audit for fire department..
6. Phone and fax issues- Commissioner Robertson will take the lead and reach out to contractors to find out what is causing issues.
7. Generator- Specs are prepared, need legal spec prepared by Solicitor Gelzunas to be able to bid out. Still looking into Purchase from Houston Galvaston. On motion of G. Douglass and seconded by S. Douglass with all in favor a Resolution was passed by the Board to renew contract with Houston Galvaston to purchase equipment.
8. Pest Control- pest control quickly responded and took care of issues.
9. 2015 Audit- should be done by end of the week.

### **NEW BUSINESS**

1. Purchasing Agent- Commissioner G. Douglass recommended that we look into possibly acquiring a purchasing agent for purchases for the Fire District.

### **CLOSED SESSION**

N/A

#### **Comments by the Chief**

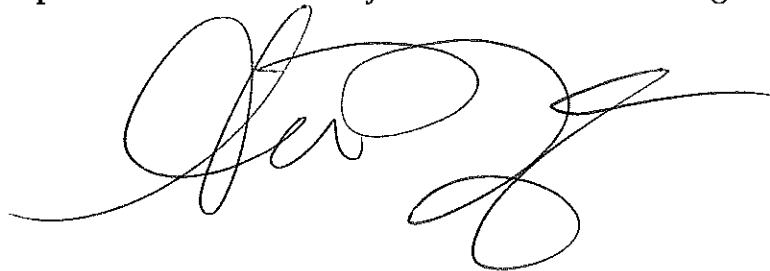
**Chief Lepor stated that a ground ladder needs to be replaced do to safety concerns, the Board approved said purchase.**

#### **Comments by the Public**

N/A

On a motion by Commissioner Robertson and was seconded by Commissioner S. Douglass the meeting was adjourned at 8:15 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style with a long horizontal flourish extending to the right.