

BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3 TOWNSHIP OF LOWER

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on March 22, 2016 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 5pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Lepor as well as K. Muller, J. Morrison, K. Hughes and B. Townsend from the fire department were in attendance.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson. Bills, as presented, was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson.

CORRESPONDENCE/PLAN REVIEW

1. Block 510, lots 14.01, William Herker was acceptable.
2. Received claim statement for Robert Post
3. Received proposal from Ron Gelzunas to continue as Solicitor.

BUREAU NEWS

Commissioner Robertson discussed financial and meeting notes from last meeting of the Fire Bureau. Commissioner Robertson discussed that the Fire Bureau was interested in purchasing Safety House Trailer from North Wildwood Fire Department for Educational purposes.

OLD BUSINESS

1. Building Repairs-On motion of Commissioner S. Douglass and seconded by Commissioner G. Douglass with all in favor the Board passed a Resolution (2016-04) to approve application to the Local Finance Board to sell bonds for renovations to the building.
2. New Fire Truck- Progressing
3. Turn Out Gear Racks- New racks showed up but quality was not acceptable, they were sent back, new racks coming tomorrow and will be put together by the company.
4. 2016 Grant- nothing to report this month
5. Fire Department Audit- Still waiting for Audit to be performed

6. Phone and Fax issues- Verizon says everything is good or their end, Commissioner Robertson will contact Mardsen's to look into issue.

7. Equipment for New Fire Truck- Progressing

NEW BUSINESS

1. Reorganization

Chairman- Van Mourik

Vice Chairman- Robertson

Treasurer- Gary Douglass

Secretary- Steve Douglass

Assit. Treasurer and Secretary- Sweeten

2. Authorizing and appointing for 2014

Bureau of Fire Safety- Dennis Robertson

Fire Truck Committee- Jeff Van Mourik and Bob Sweeten

Building Committee- Jeff Van Mourik and Dennis Robertson

Insurance Committee- Steve Douglass and Bob Sweeten

3. Following resolutions were approved on motion of Commissioner Robertson and seconded by Commissioner G. Douglass after roll call votes with all in favor:

Official Newspaper- Star and Wave with alternate being the Press of Atlantic City.

Authorizing appointment of Solicitor- Ron Gelzunas

Authorizing the appointment of Auditor- Ford, Scott

Adoption of Cash Management Plan

Authorize Meeting Schedule for every Third Tuesday of the month

4. Landscaping- The Board approved Shoffler Landscaping for grass cutting for 2 years at \$225 per cut. BB Lanscaping was a no bid.

5. Generator- Small Generator is not working and needs to be replaced, Commissioner Van Mourik will contact Robbie Connelly to get specs and Commissioner Van Mourik has authorization to advertise said specs.

Comments of Chief

N/A

Comments from Public

It was stated that pest control needs to be servicing Arff side of Building, will contact and make happen.

Fire Company is asking for a cable box for the Gym room, will look into.

On a motion by Commissioner Robertson and was seconded by Commissioner S. Douglass the meeting was adjourned at 5:58 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

