

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3, Township of Lower was held on December 20, 2016 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:00 pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present Solicitor Gelzunas was also present. Brian Herron, Mike Brennan from the Villas Fire Department, Steve Parker, Kelli Muller and Warner Muller from the Erma Fire Department were also present.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor.

**TREASURER'S / BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion by Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor.

**CORRESPONDENCE / PLAN REVIEW**

1. VFIS statement for Robert Post was received
2. Received signed contract from Modern Group for Generator Maintenance.

**BUREAU NEWS**

Commissioner Robertson discussed financials and meeting notes with Board. Commissioner Robertson also discussed 2017 Budget for the Fire Bureau which has an increase in Districts payment to \$34,000.

**OLD BUSINESS**

1. Building Repairs/Bonds- Building committee discussed that final punch list is prepared and will be communicated at next project meeting.
2. Fire Department audit- paperwork was handed in so audit can be prepared.
3. Used Jaws unit- nothing to report at this time
4. Old #6297- resale value is approximately \$50,000 to \$60,000, the Villas offered to purchase for \$25,000 but after a long discussion the majority of the Board thought the

proper thing to do was to offer truck for sale on Gov Deals, by Resolution on Motion of Commissioner S. Douglass and seconded by Commissioner G. Douglass with all in favor the Board approved to sell #6297 on Gov Deals with a reserve set at \$35,000. Commissioner Van Mourik will contact Gov Deals.

5. Jaws- nothing to discuss at this meeting

6. 2017 Budget- December 27, 2016 will be Budget hearing and adoption and was advertised as such.

7. Generator- Broadleys and SJ Gas have not communicated as of meeting time.

8. Grant- on file with State

9. Computers for trucks- waiting to see what system the County will be using so we will be compatible.

10. Signs- Working on quotes for lettering of building and replacing sign.

### **NEW BUSINESS**

1. Losap Withdrawal- The Board approved withdrawal for Vince Matteo, Vince has resigned from the Fire Department and has met all requirements.

2. Atlanticare- Commissioner Robertson met with Supervisor and their New Vehicle needs new exhaust attachment, quote will be obtained

3. A Resolution on motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor by roll call vote the Board Authorize the transferring of funds from line items to other line items concerning 2016 budget

### **CLOSED SESSION**

**On motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor the Board entered closed session at 8:35 to discuss personell matters, On motion of Commissioner Robertson and seconded by Commissioner S. Douglass the Board entered closed session and returned to the regular meeting at 8:40pm**

### **Comments by the Chief**

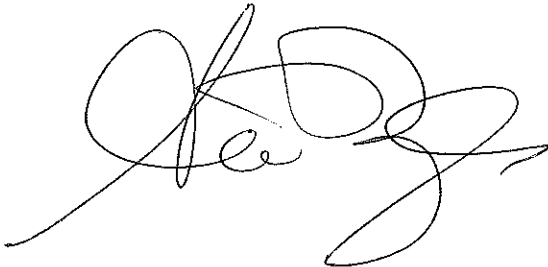
**Commissioner Van Mourik on behalf the the Chief stated that 30 Air masks were ordered.**

### **Comments by the Public**

**Kelli Muller stated that 3 tables were ruined by contractors during construction, Commissioner Van Mourik stated that tables will be on punch list.**

On a motion by Commissioner Sweeten and was seconded by Commissioner Robertson the meeting was adjourned at 8:46 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to read "S. Douglass". The signature is fluid and cursive, with the first letter of the last name being a large, prominent "D".