

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3, Township of Lower was held on November 19, 2016 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:00 pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present , Chief Lepor and Solicitor Gelzunas were also present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner G. Douglass with all in favor.

TREASURER'S / BILLS PRESENTED REPORT

The Treasurer's report was approved on motion by Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor.

CORRESPONDENCE / PLAN REVIEW

1. VFIS statement for Robert Post was received
2. Plan review- 8100 Bayview Drive Block 820 Lot 2.05 was returned with comments

BUREAU NEWS

Commissioner Robertson discussed financials and meeting notes with Board. Commissioner Robertson also discussed 2017 Budget for the Fire Bureau which has an increase in Districts payment to be prepared for future retirements from the Bureau.

OLD BUSINESS

1. Building Repairs/Bonds- Building committee discussed progress and advised that all discrepancies have been taken care of. The project was extended til Jan 1st, 2017 to give time for new windows to be delivered and installed. Committee will do walk through and prepare a punch list.
2. Fire Department audit- getting in contact with appropriate people
3. Used Jaws unit- nothing to report at this time

4. Old #6297- resale value is approximately \$50,000 to \$60,000, Villas was notified that we will be selling in the near future.
5. Jaws- nothing to discuss at this meeting
6. 2017 Budget- December 20, 2016 will be Budget hearing and adoption.
7. Generator- Broadleys and SJ Gas are going to communicate with each other to make sure what equipment needs to be installed. Estimates are up to approximately \$6700.
8. Grant- The Board approved Mark Blauer to prepare request for grant.

NEW BUSINESS

1. Computers for Firetrucks- Quotes will be gathered to buy and install computers in Firetrucks.
2. Modern Group - On motion of Commissioner S. Douglass and seconded by Commissioner Sweeten with all in favor the Board approved Modern Group annual contract on maintenance of generators.
3. Upgrades to office computer- Commissioner Van Mourik discussed that the office computer needs a new battery back up and internet switch which will cost approximately \$350. On motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor the Board approved these upgrades.

CLOSED SESSION

N/A

Comments by the Chief

N/A

Comments by the Public

Kelli Muller stated that there is still a problem with nails and screws scattered throughout parking lot from construction

On a motion by Commissioner Robertson and was seconded by Commissioner S. Douglass the meeting was adjourned at 8:10 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.