

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3, Township of Lower was held on October 18, 2016 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:00 pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Solicitor Gelzunas and Kelli Muller from the Fire Department were both present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner Sweeten with all in favor.

TREASURER'S / BILLS PRESENTED REPORT

The Treasurer's report was approved on motion by Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor. Bills, as presented was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor.

CORRESPONDENCE / PLAN REVIEW

1. VFIS statement for Robert Post was received

BUREAU NEWS

Commissioner Robertson discussed financials and meeting notes with Board. Commissioner Robertson also discussed 2017 Budget for the Fire Bureau which has an increase in Districts payment to be prepared for future retirements from the Bureau.

OLD BUSINESS

1. Building Repirs/ Bonds- Building committee discussed progress and problems that have occurred during construction. A few issues have risen from items not being properly spec'd, building committee has Board approve to make decisions to rectify situations. Resolution on motion of Commissioner Van Mourik and seconded by Commissioner Robertson with all in favor was approved for change order for Caulking and additional cleaning of outside the building for \$4504. On motion of Commissioner G. Douglass and seconded by Commissioner S. Douglass with all in favor the Board approved to have windows replaced upstairs as they are rotting and leaking, approximately \$67,000.

2. Fire Department audit- getting in contact with appropriate people
3. Used Jaws unit- nothing to report at this time
4. Old #6297- resale value is approximately \$50,000 to \$60,000
5. Wildwood Crest Inter-local agreement- On motion of Commissioner G. Douglass and seconded by Commissioner S. Douglass with all in favor by roll call vote, the Board approved agreed to continue inter-local contract with Wildwood Crest Volunteer Fire Company for Fire protection services in Diamond Beach, agreement will be \$77,500 first year, \$80,000 second year and \$85,000 the third and final year of contract
6. 2017 Budget- On motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor the Board introduced 2017 Budget and set the public hearing and adoption for December 20, 2016.
7. Used Jaws- The Board discussed that we need to get a fair market value to sell.
8. Old #6297- After new Truck is put into service we will look to sell old #6297
9. Generator- will have quote next meeting for new regulators (3)

NEW BUSINESS

1. Erma Fire Department Contract- On motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor the Board approved contract with Erma Volunteer Fire Company for Fire services for the district.
2. On motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor the Board approved withdrawls from Losap for Dale Gentek and Kurt Hughes as they are no longer active in the Fire Department and have met all requirements.

CLOSED SESSION

On Motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor the Board entered closed session at 9:02 to discuss personell matters. On Motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor the Board approved to come out of closed session at 9:09 to return to regular meeting.

Comments by the Chief

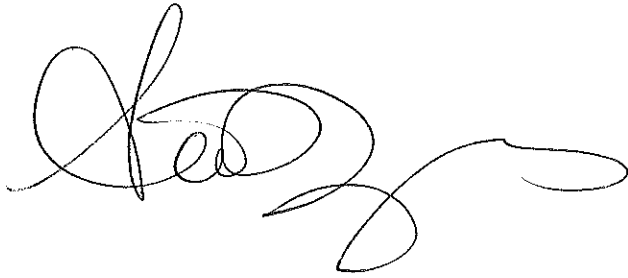
n/a

Comments by the Public

Kelli Muller stated that there is still a problem with nails and screws scattered throughout parking lot from construction

On a motion by Commissioner G. Douglass and was seconded by Commissioner Sweeten the meeting was adjourned at 9:10 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.