

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on August 18, 2015 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:30pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present except Commissioner G. Douglass. Only other in attendance was Jamie Morrison from the fire company.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner Van Mourik and seconded by Commissioner Robertson.

**TREASURER'S/BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion of Commissioner Van Mourik and seconded by Commissioner Robertson. Bills, as presented was approved of motion of Commissioner Van Mourik and seconded by Commissioner Robertson.

**CORRESPONDENCE/PLAN REVIEW**

Received monthly journal from Fire Department for our review.

**BUREAU NEWS**

Commissioner Robertson stated that there was no Bureau meeting last month but was sent that revenue for the month of July was \$18,560.75 for a year to date total of \$226,258.37.

**OLD BUSINESS**

1. Building Repairs- Commissioner Lepor updated the board with the architects and engineer's findings of what needs to be spec'd out, roof, vents, replacing control panel to control dampers, sprinkler system, sewer pump system, landscaping and outside of building repairs. Process is still continuing and we will be updated at next meeting.
2. Fire Truck- Lease- Purchase of new Pierce fire truck, a Resolution was passed on motion of Commissioner Van Mourik and seconded by Commissioner Robertson with all in favor by roll call vote (Commissioner G. Douglass absent) approving the Chairman to sign Lease-Purchase with Pierce Manufacturing for a new fire truck pending attorney review.
3. Inventory tags- nothing to discuss.
4. Turn out gear- n/a
5. Re-keying of Firehouse- n/a
6. Bayshore Sportsman Club- The Board approved Bayshore Sportsman Club to hold their monthly meetings at the firehouse on motion of Commissioner Van Mourik and seconded by Commissioner Robertson with all in favor (Commissioner G. Douglass absent).

**NEW BUSINESS**

1. Solicitor- Commissioner Lepor discussed that Solicitor Tourison is in the Hospital and we are unaware at this time when he will be able to return to his duties as Solicitor for District.

Commissioner Lepor discussed with many legal documents that we will have to review in the upcoming meetings that we have a need to have an interim Solicitor until Solicitor Tourison is able to return. After discussion the Board approved on motion of Commissioner Van Mourik and seconded by Commssioner Robertson with all in favor except Commissioner S. Douglass (Commissioner G. Douglass absent) for Tom Keywood (Attorney) to review documents for Lease-Purchase from Pierce Manufacturing. Commissioner S. Douglass stated that we need to have an Attorney with Municipal experience. All members were asked to provide names of possible interim Solicitor to our next meeting.

2. 301 Pine Street, lot 1.01 Block 416- Resolution on motion of Commissioner Robertson and seconded by Commissioner S. Douglass with all in favor by roll call vote (Commissioner G. Douglass absent and Commissioner Van Mourik abstaining) the Board passed resolution to ask Fire District 1 to agree to have Lower Township adjust tax map to include said property within Fire District 3.

**Comments by the Chief**

**Not present**

**Comments by the Public**

n/a

On a motion by Commissioner Robertson and was seconded by Commissioner S. Douglass the meeting was adjourned at 8:20 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in black ink, appearing to read 'S. Douglass', written in a cursive style.