

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on May 19, 2015 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:30pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present. Jamie from the fire department was also present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner G. Douglass.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner Van Mourik and seconded by Commissioner Robertson. Bills, as presented was approved of motion of Commissioner Van Mourik and seconded by Commissioner Robertson.

CORRESPONDENCE/PLAN REVIEW

BUREAU NEWS

Commissioner Robertson distributed and discussed financials. Commissioner Robertson discussed that the last meeting was an advertised joint meeting only one additional commissioner from Villas was present. The Bureau has approved Jerry Inderwise to work 28 hours per week since they have a vacant part time position available.

OLD BUSINESS

1. Building Repairs- Associates from Connelley Architect surveyed the firehouse on Thursday to start process of compiling specs to be bid for building repairs and upgrades.
2. Fire Truck- Bond counsel sent letter to Local Finance Board with hopes to be on the June 2015 meeting.
3. Inventory tags- n/a
4. Audit- Commissioner G. Douglass discussed 2014 audit financials and that there were no findings. On motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor by roll call vote the board accepted the audit. Commissioner S. Douglass was instructed to advertise the synopsis.
5. Copier- Commissioner G. Douglass has a meeting with Stewart Business Industries on Friday at 10 am to discuss options with copiers. on motion of Commissioner Vna Mourik and seconded by Commissioner Robertson with all in favor the Board approved Commissioner G. Douoglass to move forward with replacing copiers.

NEW BUSINESS

1. Losap withdrawal for Art Hayden (resigned from fire department) on motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor the board approved withdrawal paperwork to be signed by Commissioner S. Douglass and be mailed in.
2. Rider coverage- The Board on motion of Commissioner Van Mourik and seconded by Commissioner Robertson with all in favor the Board decided to add rider coverage at \$1250 per year to cover nonmembers and events such as parades.

Comments by the Chief

Comments by the Public

On a motion by Commissioner Van Mourik and was seconded by Commissioner Robertson the meeting was adjourned at 8:30 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.