

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on April 21, 2015 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:30pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Muller, Solicitor Tourison.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Robertson and seconded by Commissioner G. Douglass.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson. Bills, as presented, with the addition of check in the amount of \$2720 for Pete Tourison for professional services was approved of motion of Commissioner Van Mourik and seconded by Commissioner Robertson.

CORRESPONDENCE/PLAN REVIEW

1. Received 1st qtr. statement from Lincoln Financial.
2. VFIS letter asking for invoice for windshield so they can process claim.

BUREAU NEWS

Commissioner Robertson distributed and discussed financials. Commissioner Robertson discussed that all applicants for part time inspector did not have the credentials required for the job.

OLD BUSINESS

1. Building Repairs- An associate from Connelley Architect and their engineer will be surveying the firehouse on Thursday to start process of compiling specs to be bid for building repairs and upgrades.
2. Fire Truck specs- After discussion of specs The Board on motion of Commissioner Van Mourik and seconded by Commissioner Robertson with all in favor by roll call vote the Board approved a conditional approval to move forward with spec of apparatus with a cooperative purchase agreement with Houston Galveston.
3. Inventory tags- wrong tags were received and new ones for ordered.
4. Audit- May be done by next meeting.

NEW BUSINESS

1. Landscaping quotes- Received 2 quotes which have identical pricing, the Board on motion of Commissioner Robertson and seconded by Commissioner Van Mourik approved Shoefler Landscaping at \$225 per cut.
2. Commissioner S. Douglass stated that a new laptop is needed for the secretary as it is older and running extremely slow. Commissioner G. Douglass also stated that his treasurer computer

is running slow and is about 7 years old. The Board on motion of Commissioner Van Mourik and seconded by Commissioner Robertson with all in favor the Board approved new computers.
3. Photo copier- Commissioner G. Douglass stated that he will check into prices for new photo copier.

Comments by the Chief

Comments by the Public

On a motion by Commissioner Van Mourik and was seconded by Commissioner Robertson the meeting was adjourned at 8:15 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.