

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3  
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on October 20, 2015 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:30pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Solicitor Gelzunas was also present. Others in attendance were Jamie Morrison, Jeff VanMourik and Curtis Warburton from the fire company.

**MINUTES**

The minutes from the previous meeting were read and approved on motion of Commissioner G. Douglass and seconded by Commissioner Robertson.

**TREASURER'S/BILLS PRESENTED REPORT**

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner Robertson. Bills, as presented and adding \$2161.15 To Erma Volunteer Fire Company for training and building maintenance supplies, \$4100 to Dave Lepor, \$4100 to Dennis Robertson and \$5300 to Gary Douglass for commissioner payment was approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson.

**CORRESPONDENCE/PLAN REVIEW**

Received Losap Statement

Received copy of Resolution from Villas Fire District on transfer of Lot 1.10 block 416 to Fire District #3.

Received copy of signed contract from Bayshore Sportsman's Club for use of hall.

Received signed contract from Ron Gelzunas to be Interim Solicitor.

Letter from Bank of America applying credit to our account.

Plan review 806 lot 3 Paul Merrick was found to be acceptable.

Plan review Archristavest Pier 6600 LLC comments were provided.

**BUREAU NEWS**

Commissioner Robertson discussed financials and meeting notes. He stated that last meeting was an advertised joint meeting for all commissioners and Commissioner Lepor and Commissioner S. Douglass attended meeting. He presented to the Board that due to lack of qualified applicants that the Bureau will have to make part time inspector full time. He also stated that Fire Official Blackley has priced out a new vehicle at approximately \$26,000 for a Ford Explorer under state contract.

**OLD BUSINESS**

1. Building Repairs- Commissioner Lepor shared that Robbie Conley Architect LLC is close to having specs to the Board for review.
2. Fire Truck- Lease- Process is continuing projected delivery date of June 16, 2016.

3. Inventory tags- Ordering from Leader Printers due to receiving wrong labels from internet order.
4. Turn out gear- discussed selling expired turn out gear. Will discuss at next meeting.
5. Commissioners seat- Resolution was passed by Villas Fire District to transfer lot 1.10 block 416 to Fire District #3 ordinance will be up for approval at Nov 2<sup>nd</sup>'s Township meeting. If passed it will take effect 20 days later Nov 22, 2015.

### NEW BUSINESS

1. Meeting dates-Commissioner S. Douglass was instructed to advertise meeting changes of November 10, 2015 at 4 pm to introduce 2016 budget. Cancel November 17, 2015 meeting and add November 24, 2016 5pm.
2. Air Pack Bottles- there is 23 bottles expiring in 2016. Price to replace could be up to approximately \$1200 per bottle depending on which bottle is chosen.

### CLOSED SESSION

NA

**Comments by the Chief**

Not present

**Comments by the Public**

n/a

On a motion by Commissioner G. Douglass and was seconded by Commissioner Robertson the meeting was adjourned at 8:15 pm.

**Meeting notes were prepared and submitted by Commissioner S. Douglass.**

A handwritten signature in cursive script, likely belonging to Commissioner S. Douglass, written in black ink.