

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on January 20, 2015 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7:30pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Chief Muller was not present but Asst. Chief Hughes was present. A few members from the fire department were present. Solicitor Tourison was not present.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner Van Mourik and seconded by Commissioner G. Douglass.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner Van Mourik and seconded by Commissioner S. Douglass. Bills, as presented, were approved of motion of Commissioner Van Mourik seconded by Commissioner Robertson. Also Board approved Commissioner G. Douglass to create checks and have appropriate signatures to pay such recurring bills as utilities and etc. as they are received and come due.

CORRESPONDENCE/PLAN REVIEW

Received Losap statement.

Received Hourly quotes for the year from Marden and Sons Electric; they are unchanged from previous year.

BUREAU NEWS

Commissioner Lepor presented Board with a resolution from Fire Bureau for the hiring of two part time Fire Inspectors Jerome E. Inderwise and William James Hopping on a provisional basis subject to civil service guidelines. Combined salaries of both employees will not exceed \$42,000. Next Fire Bureau meeting will be Wednesday January 28, 2015.

OLD BUSINESS

1. Building repairs- A couple of outside doors need to be replaced in the Building
2. Chief's car- is done and back in service.
3. Fire Truck Specs- still compiling info for specs.
4. Office Furniture- Completed.

5. **Diamond Beach fire protection-** Commissioner Lepor stated that he will be meeting on January 26, 2015 with Lower Township Manager and Councilman Simonsen to talk about Wildwood Crest becoming first responders in Diamond Beach. He stated that obviously the Township has no authority to approve such a deal and that it must be approved by the Fire District but in order to keep talks going he will represent the Board at said meeting.
6. **Exhaust systems in engine bays-** Air Purifiers is finishing project in Cape May City, we completed we are next project.
7. **Fire inspection items-** Violations were corrected and re-inspected and found to be Compliant.
8. **Election 2015-** Commissioner S. Douglass stated that only two people have filed a petition to him for the February Election (Gary Douglass and Dennis Robertson). Election and Budget approval will be held February 21, 2015.
9. **Garage door-** Still looking into.
10. **Inventory tagging-** Commissioner G. Douglass presented Board with options of amounts of tags to order to conduct inventory tagging which was recommended by our annual audit. The Board agreed that 1000 tags should be ordered. The Board will work with the Fire Company to preform task of tagging inventory.

NEW BUSINESS

1. **On motion of Commissioner S. Douglass and seconded by Commissioner Van Mourik with all in favor the Board approved agreement with Erma Volunteer Fire Company to continue service for the District.**
2. **Commissioner Lepor presented to the Board a packet was received to be filed out and returned in reference to ISO rating. Commissioner Lepor stated that the Fire Company and other agencies will be needed to help complete packet.**

Closed Session

n/a

Comments of Chief

Asst. Chief Hughes represented the fire department and made comments on behave of Chief Muller. The annual Physical for firefighters will be February 16, 2015, Commissioner G. Douglass asked that the Fire Company get a voucher signed that day to insure prompt payment of serviced performed. He stated that the ladder truck may need repairs. Asst. Fire Chief Hughes also stated that the fire company has approval to receive a white Durango from the police station to be used as an Asst. Fire Chief Vehicle, Commissioner S. Douglass instructed him to supply him with information to have vehicle properly insured. The vehicle will be registered by the Fire Company.

Comments by the Public

n/a

n a motion by Commissioner Van Mourik and was seconded by Commissioner Lepor the meeting was adjourned at 8:10 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.

A handwritten signature in black ink, appearing to be 'S. Douglass', written in a cursive style.