

**2019 FIRE DISTRICT BUDGET**

**Financial Schedules Section**

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:

Lower Township District 3

County:

Cape May

**Levy Cap Calculation Summary**

2018 Adopted Budget - Amount to be Raised by Taxation	\$ 760,892
Cap Bank Available from 2016 (See Levy Cap Certification)	
Cap Bank Available from 2017 (See Levy Cap Certification)	
Cap Bank Available from 2018 (See Levy Cap Certification)	
Cap Bank Used from 2016	
Cap Bank Used from 2017	
Cap Bank Used from 2018	
Changes in Service Provider (+/-)	
DLGS Approved Adjustments	
Cancelled or Unexpended Referendum Amount (Enter as a positive number)	
Assessed Valuation of District for adopted budget	1,186,017,900
New Ratables - Increase in Valuations (New Construction and Additions)	1,119,900
Adopted Fire District Tax Rate (three decimals) per \$100	\$0.064
Projected Tax Rate based upon Proposed Levy	0.064367675

## 2019 Budget Summary

### Lower Township District 3 Cape May

	<u>2019 Proposed Budget</u>	<u>2018 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 570,000	\$ 378,530	\$ 191,470	50.6%
Total Miscellaneous Anticipated Revenues	14,700	14,700	-	0.0%
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	400	400	-	0.0%
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	1,306	1,306	-	0.0%
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues and Fund Balance Utilized	586,406	394,936	191,470	48.5%
Amount to be Raised by Taxation to Support Budget	764,133	760,892	3,241	0.4%
Total Anticipated Revenues	1,350,539	1,155,828	194,711	16.8%
<b>APPROPRIATIONS</b>				
Total Administration	26,600	26,600	-	0.0%
Total Cost of Operations & Maintenance	636,470	636,470	-	0.0%
Total Appropriations Offset with Revenue	-	-	-	#DIV/0!
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceeding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	51,000	51,000	-	0.0%
Total Capital Appropriations	400,000	213,530	186,470	87.3%
Total Principal Payments on Debt Service	200,082	186,896	13,186	7.1%
Total Interest Payments on Debt	36,387	41,332	(4,945)	-12.0%
Total Appropriations	1,350,539	1,155,828	194,711	16.8%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

## 2019 Revenue Schedule

### Lower Township District 3 Cape May

	2019 Proposed Budget	2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 570,000	\$ 165,000	\$ 405,000	245.5%
Restricted Fund Balance	-	213,530	(213,530)	-100.0%
Total Fund Balance Utilized	570,000	378,530	191,470	50.6%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)			-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)			-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)			-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)			-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)			-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)			-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)			-	#DIV/0!
Rental Income	14,700	14,700	-	0.0%
Total Miscellaneous Anticipated Revenues	14,700	14,700	-	0.0%
<i>Sale of Assets (List Individually)</i>				
Asset #1			-	#DIV/0!
Asset #2			-	#DIV/0!
Asset #3			-	#DIV/0!
Asset #4			-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
<i>Interest on Investments &amp; Deposits (List Accounts Separately)</i>				
Investment Account #1 Bank of America	400	400	-	0.0%
Investment Account #2			-	#DIV/0!
Investment Account #3			-	#DIV/0!
Investment Account #4			-	#DIV/0!
Total Interest on Investments & Deposits	400	400	-	0.0%
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1			-	#DIV/0!
Other Revenue #2			-	#DIV/0!
Other Revenue #3			-	#DIV/0!
Other Revenue #4			-	#DIV/0!
Total Other Revenue	-	-	-	#DIV/0!
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	1,306	1,306	-	0.0%
Other Grant #1			-	#DIV/0!
Other Grant #2			-	#DIV/0!
Other Grant #3			-	#DIV/0!
Other Grant #4			-	#DIV/0!
Other Grant #5			-	#DIV/0!
Total Operating Grant Revenue	1,306	1,306	-	0.0%
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized			-	#DIV/0!
Annual Registration Fees			-	#DIV/0!
Penalties and Fines			-	#DIV/0!
Other Revenues			-	#DIV/0!
Total Uniform Fire Safety Act	-	-	-	#DIV/0!
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1			-	#DIV/0!
Other Offset Revenues #2			-	#DIV/0!
Other Offset Revenues #3			-	#DIV/0!
Other Offset Revenues #4			-	#DIV/0!
Total Other Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>\$ 586,406</b>	<b>\$ 394,936</b>	<b>\$ 191,470</b>	<b>48.5%</b>

# 2019 Appropriations Schedule

## Lower Township District 3 Cape May

	2019 Proposed Budget	2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ -		\$ -	#DIV/0!
Commissioners	\$ 24,400	\$ 24,400	-	0.0%
Fringe Benefits	-			#DIV/0!
Total Administration - Personnel	24,400	24,400	-	0.0%
<i>Administration - Other (List)</i>				
Other Admin Expense #1 Elections	2,200	2,200	-	0.0%
Other Admin Expense #2			-	#DIV/0!
Other Admin Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Administration - Other	2,200	2,200	-	0.0%
Total Administration	26,600	26,600	-	0.0%
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages	-		-	#DIV/0!
Fringe Benefits	-		-	#DIV/0!
Total Operations & Maintenance - Personnel	-	-	-	#DIV/0!
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
Other Operations & Maintenance Expense #1	636,470	636,470	-	0.0%
Other Operations & Maintenance Expense #2			-	#DIV/0!
Other Operations & Maintenance Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Operations & Maintenance - Other	636,470	636,470	-	0.0%
Total Operations & Maintenance	636,470	636,470	-	0.0%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-		-	#DIV/0!
Fringe Benefits	-		-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	-	-	-	#DIV/0!
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1			-	#DIV/0!
Other Expense #2			-	#DIV/0!
Other Expense #3			-	#DIV/0!
Contingent Expenses			-	#DIV/0!
Other Assets, Non-Bondable #1			-	#DIV/0!
Other Assets, Non-Bondable #2			-	#DIV/0!
Other Assets, Non-Bondable #3			-	#DIV/0!
Total Appropriations Offset with Revenue - Other	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue	-	-	-	#DIV/0!
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles			-	#DIV/0!
Equipment			-	#DIV/0!
Materials & Supplies			-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	#DIV/0!
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1			-	#DIV/0!
Emergency Appropriation #2			-	#DIV/0!
Emergency Appropriation #3			-	#DIV/0!
Deferred Charge #1 (cite statute)			-	#DIV/0!
Deferred Charge #2 (cite statute)			-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)			-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)			-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	51,000	51,000	-	0.0%
Total Capital Appropriations	400,000	213,530	186,470	87.3%
Total Principal Payments on Debt Service	200,082	186,896	13,186	7.1%
Total Interest Payments on Debt	36,387	41,332	(4,945)	-12.0%
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,350,539</b>	<b>\$ 1,155,828</b>	<b>\$ 194,711</b>	<b>16.8%</b>

# 2019 Schedule of Salaries and Benefits

Lower Township District 3  
Cape May

Administrative Positions Excluding Commissioners (List Individually)	Number of Staff	Annual Wages	2019 Proposed				Employee Group Health Insurance	Other Fringe Benefits	2019 Proposed Budget Fringe Benefits
			Budget Salary & Wages	PERS Contribution	PFRS Contribution	Other Fringe Benefits			
Position #1		\$						\$	
Position #2									
Position #3									
Position #4									
Position #5									
Position #6									
Position #7									
Position #8									
Total Administration		\$	- \$	- \$	- \$	- \$	- \$	- \$	

Operation & Maintenance Positions (List Individually)	Number of Staff	Annual Wages	2019 Proposed				Employee Group Health Insurance	Other Fringe Benefits	2019 Proposed Budget Fringe Benefits
			Budget Salary & Wages	PERS Contribution	PFRS Contribution	Other Fringe Benefits			
Position #1		\$						\$	
Position #2									
Position #3									
Position #4									
Position #5									
Position #6									
Position #7									
Position #8									
Position #9									
Position #10									
Position #11									
Position #12									
Position #13									
Position #14									
Total Operation & Maintenance		\$	- \$	- \$	- \$	- \$	- \$	- \$	

Salary Offset by Revenue Positions (List Individually)	Number of Staff	Annual Wages	2019 Proposed				Employee Group Health Insurance	Other Fringe Benefits	2019 Proposed Budget Fringe Benefits
			Budget Salary & Wages	PERS Contribution	PFRS Contribution	Other Fringe Benefits			
Position #1		\$						\$	
Position #2									
Position #3									
Position #4									
Position #5									
Position #6									
Position #7									
Position #8									
Total Offset by Revenue		\$	- \$	- \$	- \$	- \$	- \$	- \$	
Total Administration, Operations & Offset by Revenue		\$	- \$	- \$	- \$	- \$	- \$	- \$	

# 2019 Proposed Capital Budget

Lower Township District 3  
Cape May

**CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)**

List Project Separately	Asset Type	Date of Local Finance Board Approval		Date of Voter Approval		Affirmative Vote	
		Approval	Approval	Approval	Approval	Percentage	Percentage
Capital Improvement #1 Upgrades to Build/Equip	Build/Equip	08/13/15	02/20/10	76% \$	- \$	213,530	
Capital Improvement #2 Repair/Replace HVAC System	Build/Equip	N/A	12/24/18	100%	400,000		
Capital Improvement #3							
Capital Improvement #4							
Capital Improvement #5							
Capital Improvement #6							
Capital Improvement #7							
<b>Total Capital Improvements</b>							400,000    213,530

**DOWN PAYMENTS (N.J.S.A. 40A:14-85)**

List Project Separately	Asset Type	Date of Local Finance Board Approval		Date of Voter Approval		Affirmative Vote	
		Approval	Approval	Approval	Approval	Percentage	Percentage
Capital Improvement #1							
Capital Improvement #2							
Capital Improvement #3							
Capital Improvement #4							
Capital Improvement #5							
Capital Improvement #6							
Capital Improvement #7							
<b>Total Down Payments</b>							-    213,530
<b>Total Capital Improvements &amp; Down Payments</b>							\$ 400,000    \$ 213,530

**RESERVE FOR FUTURE CAPITAL OUTLAYS**  
**TOTAL CAPITAL APPROPRIATIONS**

Capital Appropriations Offset with Restricted Fund	\$ 213,530
Capital Appropriations Offset with Grants	
Capital Appropriations Offset with Unrestricted Fund	\$ 400,000

# Debt Service Schedule - Principal

Lower Township District 3  
Cape May

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2018)	2019	2020	2021	2022	2023	2024	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
General Obligation Bond #1	02/19/13	73%	05/11/16	\$ 80,000	\$ 90,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 110,000	\$ 110,000	\$ 530,000	\$ 1,140,000
General Obligation Bond #2												
General Obligation Bond #3												
General Obligation Bond #4												
<b>Total Principal - General Obligation Bonds</b>				<b>80,000</b>	<b>90,000</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	<b>110,000</b>	<b>110,000</b>	<b>530,000</b>	<b>1,140,000</b>
<i>Bond Anticipation Notes</i>												
BAN #1												
BAN #2												
BAN #3												
BAN #4												
<b>Total Principal - BANS</b>												
<i>Capital Leases</i>												
Capital Lease #1	02/20/10	76%	08/13/15	106,896	110,082	113,362	116,740	120,219				460,403
Capital Lease #2												
Capital Lease #3												
Capital Lease #4												
<b>Total Principal - Capital Leases</b>				<b>106,896</b>	<b>110,082</b>	<b>113,362</b>	<b>116,740</b>	<b>120,219</b>				<b>460,403</b>
<i>Intergovernmental Loans</i>												
Intergovernmental #1												
Intergovernmental #2												
Intergovernmental #3												
Intergovernmental #4												
<b>Total Principal - Intergovernmental Loans</b>												
<i>Other Bonds or Notes Payable</i>												
Other Bonds or Notes #1												
Other Bonds or Notes #2												
Other Bonds or Notes #3												
Other Bonds or Notes #4												
<b>Total Principal - Other Bonds or Notes</b>												
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>				<b>\$ 186,896</b>	<b>\$ 200,082</b>	<b>\$ 213,362</b>	<b>\$ 216,740</b>	<b>\$ 220,219</b>	<b>\$ 110,000</b>	<b>\$ 110,000</b>	<b>\$ 530,000</b>	<b>\$ 1,600,403</b>

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund



# Debt Service Schedule - Interest

Lower Township District 3  
Cape May

	Current Year (2018)	2019	2020	2021	2022	2023	2024	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1	\$ 24,426	\$ 22,667	\$ 20,700	\$ 18,630	\$ 16,560	\$ 14,387	\$ 12,110	\$ 22,667	\$ 127,721
General Obligation Bond #2									
General Obligation Bond #3									
General Obligation Bond #4									
<b>Total Interest - General Obligation Bonds</b>	<b>24,426</b>	<b>22,667</b>	<b>20,700</b>	<b>18,630</b>	<b>16,560</b>	<b>14,387</b>	<b>12,110</b>	<b>22,667</b>	<b>127,721</b>
<i>Bond Anticipation Notes</i>									
BAN #1									
BAN #2									
BAN #3									
BAN #4									
<b>Total Interest Payments - BANS</b>									
<i>Capital Leases</i>									
Capital Lease #1	16,906	13,720	10,440	7,061	3,583				34,804
Capital Lease #2									
Capital Lease #3									
Capital Lease #4									
<b>Total Interest Payments - Capital Leases</b>	<b>16,906</b>	<b>13,720</b>	<b>10,440</b>	<b>7,061</b>	<b>3,583</b>				<b>34,804</b>
<i>Intergovernmental Loans</i>									
Intergovernmental #1									
Intergovernmental #2									
Intergovernmental #3									
Intergovernmental #4									
<b>Total Interest Payments - Intergovernmental</b>									
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									
Other Bonds or Notes #2									
Other Bonds or Notes #3									
Other Bonds or Notes #4									
<b>Total Interest Payments - Other Bonds or Notes</b>	<b>41,332</b>	<b>36,387</b>	<b>31,140</b>	<b>25,691</b>	<b>20,143</b>	<b>14,387</b>	<b>12,110</b>	<b>22,667</b>	<b>162,525</b>
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	<b>\$ 41,332</b>	<b>\$ 36,387</b>	<b>\$ 31,140</b>	<b>\$ 25,691</b>	<b>\$ 20,143</b>	<b>\$ 14,387</b>	<b>\$ 12,110</b>	<b>\$ 22,667</b>	<b>\$ 162,525</b>

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.


Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund

# 2019 Fund Balance Reconciliation

## Lower Township District 3 Cape May

### UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2018 (1)	\$ 1,052,737
Less: Utilized in 2018 Adopted Budget	<u>165,000</u>
Proposed balance available	887,737
Estimated results of operations for the year ending December 31, 2018	<u>100,000</u>
Anticipated balance December 31, 2018	987,737
Less: Fund Balance utilized in 2019 Proposed Budget	570,000
Plus: Accrued Unfunded Pension Liability (1)	
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	
Proposed balance after utilization in 2019 Proposed Budget	<u><u>\$ 417,737</u></u>

### RESTRICTED FUND BALANCE

Beginning balance January 1, 2018 (1)	\$ 71,815
Less: Utilized in 2018 Adopted Budget	<u>213,530</u>
Proposed balance available	(141,715)
Estimated results of operations for the year ending December 31, 2018	<u>141,715</u>
Anticipated balance December 31, 2018	-
Less: Restricted Fund Balance used in 2019 Proposed Budget for Capital Purposes	-
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2019 Proposed Budget	<u><u>\$ -</u></u>

(1) This line item must agree to audited financial statements.

# 2019 Referendums

Lower Township District 3  
Cape May

Summary of Referendum Line Items	<i>2019 Proposed Budget Amount Requested</i>	<i>2018 Final Budget</i>
<b>Total Referendum Line Items</b>	<b>\$ -</b>	<b>\$ -</b>

Tax Levy Requested minus Maximum Allowable Levy  
 As this page is adjusted this amount changes, should = \$0  
 (For Reference Purposes Only - from Levy Cap Summary based on  
 Information provided by the district- see instructions.)

\$ -

Summary of Release of Restricted Fund Balance Referendum Line Items	<i>2019 Proposed Budget Amount Requested</i>	<i>2018 Final Budget</i>
<b>Total Release of Restricted Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>

# 2019 Levy Cap Summary

## Lower Township District 3 Cape May

### LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	760,892
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		760,892
Plus: 2% Cap Increase		15,218
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>776,110</b>

#### Exclusions

Shared Service Exclusion		-
Change in Total Debt Service Appropriation		8,241
Allowable Pension Increases		-
Allowable Increase in Health Care Costs		-
Changes in LOSAP Contributions (+/-)		-
Extraordinary Costs due to a "Declared" Emergency		-
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-
Total Exclusions		8,241

Less: Cancelled or Unexpended Referendum Amounts		-
Increase in Ratable Valuation (New Construction/Additions)	\$	1,119,900
Prior Year Local Fire District Tax Rate (3 decimals/\$100)		\$0.064
		717

### ADJUSTED TAX LEVY

Amount Utilized from Levy Cap Bank from 2016		-
Amount Utilized from Levy Cap Bank from 2017		-
Amount Utilized from Levy Cap Bank from 2018		-
Maximum Tax Levy Before Referendum		785,068
Amount Proposed for Levy Cap Referendum		-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>\$</b>	<b>785,068</b>

### CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	764,133
Cap Bank Available from Prior Year (2016) for 2019 Budget		-
Cap Bank Available from Prior Year (2017) for 2019 Budget		-
Revised Cap Bank from Prior Year (2018) Available for 2019 Budget		-
Cap Bank Available from Prior Year (2018) for 2019 Budget		-
Revised Cap Bank from Prior Year (2018) Available for 2020 Budget		-
Cap Bank from Current Year (2019) Available for 2020 Budget		20,935
Cap Bank Available from 2019 for 2020 Budget	<b>\$</b>	<b>20,935</b>



## 2019 Levy Cap Exclusion Calculations

### Lower Township District 3 Cape May

#### PENSION CONTRIBUTION CALCULATION

2019 Proposed Budget PERS Contribution Appropriated	\$ -
2019 Proposed Budget PFRS Contribution Appropriated	-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs	-
Net 2019 Base Amount	-
2018 Adopted Budget PERS Contribution	
2018 Adopted Budget PFRS Contribution	
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs	
Net 2018 Base Amount	-
<b>Pension Contribution Exclusion</b>	<b>\$ -</b>

#### LOSAP CALCULATION

2019 Proposed Budget LOSAP Appropriation	\$ 51,000
2018 Adopted Budget LOSAP Appropriation	51,000
<b>LOSAP Exclusion (+/-)</b>	<b>\$ -</b>

#### DEBT SERVICE CALCULATION

2019 Proposed Budget Total Debt Service Appropriation	\$ 236,469
2019 Proposed Budget Debt Service Appropriation Offset from Restricted Fund	-
2019 Proposed Budget Debt Service Appropriation Offset from Grant Revenue	-
2019 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund	-
2019 Base Amount	236,469
2018 Adopted Budget Total Debt Service Appropriation	228,228
2018 Adopted Budget Capital Appropriation Offset from Restricted Fund	-
2018 Adopted Budget Capital Appropriation Offset from Grant Fund	-
2018 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	228,228
<b>Debt Service Exclusion</b>	<b>\$ 8,241</b>

#### CAPITAL APPROPRIATION CALCULATION

2019 Proposed Budget Total Capital Appropriation	\$ 400,000
2019 Proposed Budget Capital Appropriation Offset from Restricted Fund	-
2019 Proposed Budget Capital Appropriation Offset from Grant Revenue	-
2019 Proposed Budget Capital Appropriation Offset from Unrestricted Fund	400,000
2019 Base Amount	-
2018 Adopted Budget Total Capital Appropriation	213,530
2018 Adopted Budget Capital Appropriation Offset from Restricted Fund	213,530
2018 Adopted Budget Capital Appropriation Offset from Grant Revenue	-
2018 Adopted Budget Capital Appropriation Offset from Unrestricted Fund	-
2018 Base Amount	-
<b>Capital Expenditure Exclusion</b>	<b>\$ -</b>

#### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2019	0.00%
2019 Proposed Budget Administration Health Insurance Appropriation	\$ -
2019 Proposed Budget Operations & Maintenance Health Insurance Appropriation	-
2019 Proposed Budget Group Health Insurance	-
2018 Adopted Budget Administration Health Insurance Appropriation	
2018 Adopted Budget Operations & Maintenance Health Insurance Appropriation	
2018 Adopted Budget Group Health Insurance	-
Net Increase (Decrease)	-
Net Increase Divided by 2018 Amount Budgeted = % Increase	0.00%
SFY 2019 State Health Average 0% Less 2% = % Increase Added to Current Levy	0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap	0.00%
% Increase Inside Cap * 2018 Expended = Added Amount Inside Cap	\$ -
% Increase Exclusion * 2018 Expended = 2019 Appropriation Added to Levy	\$ -
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$ -
2019 Increase in Appropriation	\$ -

Fire District Schedule of Commissioners and Officers (Continued)

Lower Township District 3  
Cape May

Name	Title	Average Hours per Week Dedicated to Position	Position	Reportable Compensation from Fire District (W-2/ 1099)			Estimated amount of other compensation from Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed in Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
				Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)								
1 Gary Douglass	Treasurer	15 X	Commissioner	\$ 6,300			\$ 6,300	Lower Twp DPW Super		50	\$	\$	\$ 108,300	
2 Steven Douglass Dennis	Secretary	15 X	Former Officer	5,800			5,800	none					5,800	
3 Robertson Jeffrey Van	Vice Chair	10 X		4,100			4,100	LT Bureau Fire Safety		2	1,400		5,500	
4 Mourik	Chairman	10 X		4,100			4,100	none					4,100	
5 Robert Sweeten	Asst Secretary	10 X		4,100			4,100	Middle Twp Fire # 2		1	500		4,600	
6														
7														
8														
9														
10														
11														
12														
13														
14														
15														
Total:				\$ 24,400	\$ -	\$ -	\$ -	\$ 24,400			\$ 98,900	\$ 5,000	\$ 128,300	

Enter the total number of employees/independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

# Schedule of Health Benefits - Detailed Cost Analysis

Lower Township District 3  
Cape May

	# of Covered Members (Medical & Rx)		Annual Cost Estimate		# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
	Proposed Budget	Current Year	Proposed Budget	Current Year					
<b>Active Employees - Health Benefits - Annual Cost</b>									
Single Coverage							\$ -	\$ -	#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!
Subtotal	0	0			0				#DIV/0!
<b>Commissioners - Health Benefits - Annual Cost</b>									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!
Subtotal	0	0			0				#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>									
Single Coverage									#DIV/0!
Parent & Child									#DIV/0!
Employee & Spouse (or Partner)									#DIV/0!
Family									#DIV/0!
Employee Cost Sharing Contribution (enter as negative - )									#DIV/0!
Subtotal	0	0			0				#DIV/0!
<b>GRAND TOTAL</b>	<b>0</b>	<b>0</b>			<b>0</b>		<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

Is medical coverage provided by the SHBP (Yes or No)?  
 Is prescription drug coverage provided by the SHBP (Yes or No)?





**Lower Township Fire District 3**  
Cost of Operations

	<u>Proposed</u> 2019	<u>Current</u> 2018
Firefighting Equipment	\$59,000.00	\$59,000.00
Commissioners	\$50,000.00	\$50,000.00
Advertising	\$1,000.00	\$1,000.00
Insurance	\$42,000.00	\$42,000.00
Contingent	\$25,000.00	\$25,000.00
Maintenance & Repair	\$160,770.00	\$160,770.00
Professional Fees	\$25,700.00	\$25,700.00
Supplies	\$2,500.00	\$2,500.00
Education & Training	\$10,000.00	\$10,000.00
Office Equipment	\$4,000.00	\$4,000.00
Utilities	\$62,500.00	\$62,500.00
Erma Vol. Fire Company	\$54,000.00	\$54,000.00
Hydrant Fees	\$15,000.00	\$15,000.00
Contracted Services	\$90,000.00	\$90,000.00
Bureau of Fire Safety	\$35,000.00	\$35,000.00
	<hr/>	<hr/>
Total	\$636,470.00	\$636,470.00

# CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/ PARTIAL ASSESSMENTS

(N.J.S.A. 40A:4-45.44 et seq.)

Municipality: LOWER TOWNSHIP

County: CAPE MAY

Fire District Code: F03

Total Number of Fire Districts: 3

### File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

**ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.**

1. For reference only: Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.

\$ 1,186,017,900 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) minus the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). Do not include Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line-2a

\$ 1,119,900 (2a)

- \$ \_\_\_\_\_ (2b)

= \$ 1,119,900 (2c)

  
Assessor Signature

10/09/18  
Date

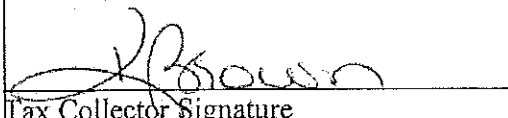
**TAX COLLECTOR**

3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

.064 (3)

4. Amount of permitted revenue increase =  
Line 2c \* Line 3  
(N.J.S.A. 40A:4-45.45)

\$ 716.73 (4)

  
Tax Collector Signature

10/09/18  
Date

# Proof of Publication

**TOWNSHIP OF LOWER FIRE DISTRICT #3  
SUMMARY OF SYNOPSIS OF AUDIT REPORT FOR PUBLICATION  
AS REQUIRED BY N.J.S. 40A:5A-16.**

Attention is directed to the fact that a summary or synopsis of the audit report, together with the recommendations is the minimum required to be published. Certain comparative information year (2017) and the prior year (2016) is required to be presented in the synopsis of the audit report.

**TOWNSHIP OF LOWER FIRE DISTRICT #3  
STATEMENT OF NET POSITION**

	Statement of Net Position	
	Dec. 31, 2017	Dec. 31, 2016
<b>ASSETS</b>		
Cash and Cash Equivalents	\$ 1,161,896.00	\$ 1,167,607.57
Other Assets	71,815.63	213,630.07
Capital Assets, net of Accumulated Depreciation	3,449,584.53	3,540,854.90
<b>TOTAL ASSETS</b>	<b>\$ 4,673,296.76</b>	<b>\$ 4,942,102.54</b>
<b>LIABILITIES</b>		
Accounts Payable	\$ 99,159.63	\$ 246,330.07
Interest Payable	20,720.19	23,946.67
Long-Term Liabilities:		
Due within one year	227,778.39	222,742.00
Due after one year	1,600,402.93	1,826,181.38
<b>TOTAL LIABILITIES</b>	<b>\$ 1,948,061.20</b>	<b>\$ 2,320,206.12</b>
<b>NET POSITION</b>		
Invested in Capital Assets	\$ 1,621,403.15	\$ 1,490,041.62
Restricted for Other Purposes	171,815.63	313,630.07
Unrestricted	932,016.78	818,324.83
<b>TOTAL NET POSITION</b>	<b>\$ 2,725,236.56</b>	<b>\$ 2,621,896.42</b>

**TOWNSHIP OF LOWER FIRE DISTRICT #3  
STATEMENT OF ACTIVITIES**

Functions/Programs	Year Ended	
	December 31, 2017	December 31, 2016
<b>Net Expenses over Program Revenues</b>		
Governmental Activities:		
Administration	\$ 26,672.85	\$ 26,457.85
Cost of Providing Services	413,972.54	601,164.37
Depreciation	234,784.21	173,464.83
Interest on Long-Term Debt	60,282.15	48,894.26
<b>Total Expenses</b>	<b>\$ 735,621.75</b>	<b>\$ 849,981.44</b>
<b>General Revenues:</b>		
Taxes	754,497.00	756,296.00
Interest	355.46	540.43
Other Revenue	84,108.44	26,190.61
<b>Total General Revenues</b>	<b>838,960.89</b>	<b>782,027.04</b>
Change in Net Position	103,339.44	(67,954.40)
Net Position January 1	2,621,896.42	2,689,850.82
Net Position December 31	\$ 2,725,236.56	\$ 2,621,896.42

**RECOMMENDATIONS:**

None.

The above summary or synopsis was prepared from the report of the audit of the Township of Lower Fire District #3, County of Cape May, for the calendar year 2017. This report of audit, submitted by Leon P. Costello, Registered Municipal Accountant, of Poiri, Scott & Associates, L.L.C., is in file at the office of the Secretary of the Board of Commissioners and may be inspected by any interested person.

*[Signature]*  
Secretary

STATE OF NEW JERSEY, } SS  
COUNTY OF CAPE MAY, }

Nahan, of full age, being duly sworn according to law, on his oath says that he is the

Publisher of  
the Cape May Star & Wave

daily newspaper published at Cape May, Cape May County, New Jersey, and that the notice

of the Township of Lower Fire District #3 Summary of Audit Report

which the annexed is a true copy, was published in said newspaper on the 21st day of November, A.D. 2018, and continued to be published therein for at least

thirty (30) days, the last publication thereof being on the

21st day of November, A.D. 2018, and that the particular contents of said publication were

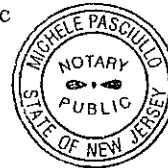
11/21/18

*[Handwritten Signature]*

and subscribed before me, this twenty-first day of November, A.D. 2018 in Cape May City, New Jersey

*[Handwritten Signature]*

Notary Public



MICHELE PASCIULLO  
NOTARY PUBLIC  
State of New Jersey  
ID #50064721  
My Commission Expires  
August 2, 2022

Printer's Fee \$ 107.88

Board of Fire Commissioners  
Lower Township District #3  
P.O. Box 162  
Rio Grande, NJ 08242

State of New Jersey  
DCA  
Bureau of Authority Regulation  
Trenton, NJ 08625

Dear Melissa Ford,

This is in response to our phone conversation on Monday December 10, 2018 pertaining to our 2019 Budget submittal. Form F-8 as submitted the restricted fund amounts are stated because in 2017 the District had expenditures of \$141,715 late in the year after the 2018 Budget was approved with a balance at that time of \$213,530. With the 2019 submittal we show the true 2017 audit figure of \$71,815 as the balance with \$213,530 budgeted in 2018.

The district will not be spending any more than \$71,815 in 2018 therefore the district will not have a deficit to be raised in 2019.

Sincerely,



Gary Douglass, Treasurer

I concur with the above statement:



Leon Costello, Auditor  
Ford Scott & Associates  
609-399-6333 x225

## AFFIDAVIT OF POSTING SPECIAL MEETING NOTICE

The legal voters, at the annual meeting or at a special meeting called by the commissioners of the fire district, may vote to raise money for a firehouse, apparatus and appliances in connection therewith for fire extinguishing purposes, in an amount not exceeding 5 mills on the dollar of the last assessed valuation of the property in the fire district. The amount so voted for shall be included in the next succeeding annual budget of the fire district under the section for capital appropriations.

Any such special meeting shall be called on 10 days' notice by the board of fire commissioners, to be posted in five public places in the district, setting forth the time, place and object of the meeting and the legal voters shall determine the amount of money to be raised. *(N.J.S.A. 40A:14-84)*

A separate certification is required to report the results of the special meeting as well as a copy of the notice that was posted.



## AFFIDAVIT OF POSTING SPECIAL MEETING

I, the undersigned, hereby certify that a Special Meeting has been called by the Board of Fire Commissioners of Lower Township Fire District # 3 scheduled for December 24, 2018 at 4 pm at The Erma Vol. Fire House located at 415 Breakwater Road, Erma NJ 08204.

I further certify that on December 13, 2018, I posted notices in the 5 following locations:

- Lower Township Municipal Hall
- Lower Township Fire District 3 Fire House
- Lower Township Court Building
- Lower Township Recreation Center
- Lower Township Public Works Complex

\_\_\_\_\_  
Signature

Gary Douglass  
Printed Name  
Treasurer  
Title

Dated: 12/13/2018

**2018 FIRE DISTRICT VOTER REFERENDUM  
TO AUTHORIZE DEBT (N.J.S.A. 40A:14-85 and 86)  
RESULTS CERTIFICATION**

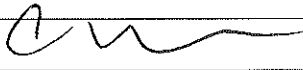
*Please attach a copy of the Election Ballot to this form upon submission.*

Municipality:	LOWER TOWNSHIP	Fire District #:	3
County:	CAPE MAY		

**OTHER REFERENDUM QUESTIONS**

	CAPITAL PROJECTS (add additional project columns as necessary) (N.J.S.A. 40A:14-85 AND 86)		
	Capital #1 Description of Project: REPAIRS/REPLACE HVAC SYSTEM	Capital #2 Description of Project:	Capital #3 Description of Project:
Amount	\$ 400,000	\$	\$
Total Votes	# 10	#	#
Total "Yes" Votes	# 10	#	#
Total "No" Votes	# 0	#	#
% of Yes Votes	100%	%	%

I hereby certify that this voter referendum was held in compliance with the requirements of N.J.S.A. 40A:14-85 and 86, and Title 19 as applicable:

Signature:		Date:	12/24/2018
Printed Name:	GARY DOUGLASS		
Title:	TREASURER		
Telephone:	609-602-6307	Fax #:	609-884-7578
E-mail:	mldouglass@comcast.net		

Please return the within form to the Division within seven (7) calendar days of the election, along with a copy of the election ballot upon which the question was placed.

**BOARD OF FIRE COMMISSIONERS  
LOWER TOWNSHIP DISTRICT 3**

**RESOLUTION 2019-01**

*RESOLUTION TO AMEND THE 2019 BUDGET  
PURSUANT TO N.J.S.A. 40A:14-78.3  
FISCAL YEAR: FROM JANUARY 1, 2019 TO DECEMBER 31, 2019*

**WHEREAS**, the Fire District Budget for the Fiscal Year beginning on January 1, 2019 and ending on December 31, 2019 was introduced on the 20<sup>th</sup> day of November, 2018; and

**WHEREAS**, a public hearing on the 2019 Fire District budget has been held on January 15, 2019 as publicly advertised; and

**WHEREAS**, the Board desires to amend certain line items in the 2019 Budget.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Fire Commissioners of the Fire District No. 3 that the following amendments to the introduced 2019 Fire District Budget be made:

**2019 BUDGET SUMMARY**

Page F-1:

	<u>From</u>		<u>To</u>
APPROPRIATIONS			
Total Cost of Operations & Maintenance(D-31)	\$ 1,036,470		\$ 636,470
Total Capital Appropriations(D-43)	\$ 0		\$ 400,000

**2019 Appropriations Schedule**

Page F-3:

	<u>From</u>		<u>To</u>
Cost of Operations & Maintenance			
Other Operations & Maintenance Expense # 1(D-25)	\$ 1,036,470		\$ 636,470
Total Operations & Maintenance - Other (D-32)	\$ 1,036,470		\$ 636,470
Total Operations & Maintenance (D-33)	\$ 1,036,470		\$ 636,470
Total Capital Appropriations(D-63)	\$ 0		\$ 400,000

**2019 Proposed Capital Budget**

Page F-5:

	<u>From</u>		<u>To</u>
Capital Improvements:			
Capital Improvement #2(G-7)	\$ 0		\$ 400,000
Total Capital Improvements(G-13)	\$ 0		\$ 400,000



Page F-5:

Capital Appropriations:

	<u>From</u>	<u>To</u>
Reserve for Future Capital Outlays (G-25)	\$ 0	\$ 400,000
Total Capital Appropriations (G-27)	\$ 0	\$ 400,000
Capital Appropriations Offset with Unrestricted Fund (G-31)	\$ 0	\$ 400,000

Page F-12

Levy Cap Exclusion Calculations

2019 Proposed Budget Total Capital Appropriations (G35)	\$ 0	\$ 400,000
2019 Proposed Budget Capital Appropriations Offset with Unrestricted Fund (G-38)	\$ 0	\$ 400,000

Appendix Cost of Operations:

	<u>From</u>	<u>To</u>
Repair/Replace HVAC System	\$ 400,000	\$ 0
Total	\$ 1,036,470	\$ 636,470

**BE IT FURTHER RESOLVED** that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2019 Fire District Budget as so amended.

**CERTIFICATION**

I, Steven Douglass, Secretary of the Board of Fire Commissioners, Lower Township Fire District #3, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 15, 2019.

Steven Douglass, Secretary

Governing Body Recorded Vote

Board Member	Aye	Nay	Abstain	Absent
Jeffrey Van Mourik	X			
Steven Douglass	X			
Dennis Robertson <i>SELOW</i>	X			
Gary Douglass <i>MOSIOL</i>	X			
Robert Sweeten	X			

**BOROUGH OF CAPE MAY POINT**  
**NOTICE OF AWARD OF PROFESSIONAL SERVICES CONTRACTS**

**CITY OF CAPE MAY COUNTY OF CAPE MAY,**  
**STATE OF NEW JERSEY**  
**RESOLUTION DESIGNATING MEETING DAY AND PLACE FOR COUNCIL MEETINGS OF THE CITY OF CAPE MAY**

Notice is hereby given that the following contracts have been awarded without competitive bids as Professional Services (N.J.S.A. 40A:11-2(b)) by the Board of Commissioners of the Borough of Cape May Point. A copy of each contract is on file in the Borough Clerk's Office and available for public inspection.

NAME	TITLE	AMOUNT OF CONTRACT	TERM
Brook D. Russell, Esquire	Borough Solicitor	Not to exceed \$25,000	1 Year
Michael Garcia, Ford Scott & Associates, LLC	Borough Auditor	Not to exceed \$29,600	1 Year
MacLennan and Scotland, LLC	Bond Counsel	Not to exceed \$10,000	1 Year
Bruce Graham, Van Nieu-Harvey Associates	Borough Engineer	Not to exceed \$25,000	1 Year
Michael Watson, Brown & Conroy, LLP	Labor Counsel	Not to exceed \$3,000	1 Year
Bill Barber, Weidesign	Website Maintenance	Not to exceed \$1,200	1 Year
V&B Consulting	MIS Services	Not to exceed \$2,500	1 Year
Animal Control of South Jersey	Animal Control Services	Not to exceed \$1,000	1 Year
Michael Sullivan, Clark Carbon Hintz	Planner	Not to exceed \$15,000	1 Year
Dr. Stewart Farrell	Beach Profile Survey	Not to exceed \$11,953	1 Year
Louis Belasco	CRS Coordinator	Not to exceed \$4,088	1 Year
Louis Belasco	Foodpian Administrator	Not to exceed \$4,500	1 Year
Michael McLaughlin, Marsh & McLennan Agency	Risk Management Consultant	Not to exceed \$2,800	1 Year

RESOLUTION NO. 12-01-2019  
RESOLUTION DESIGNATING MEETING DAY AND PLACE FOR COUNCIL MEETINGS OF THE CITY OF CAPE MAY

WHEREAS, N.J.S.A. 40:68A-179 requires the Municipal Council to designate the time of holding regular meetings, which shall be at least monthly, and these meetings are to be open to the public; and WHEREAS, the City Council intends to hold the meetings per month (one (1) worksession/regular meeting and one (1) regular meeting) as well as two (2) special town hall meetings as listed below in compliance with the Open Public Meetings Act of the State of New Jersey; NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, that the following schedule of work sessions and regular meetings be and is hereby adopted for the period January 1, 2019 through December 31, 2019, all meetings to be held in the City Hall Auditorium, 643 Washington Street, Cape May, NJ:  
WORK SESSION/REGULAR MEETING  
1st Tuesday of every month at 4:00 P.M.  
Unless otherwise noted

**BOARD OF FIRE COMMISSIONERS**  
**LOWER TOWNSHIP DISTRICT 3**  
**RESOLUTION 2019-01**  
**PURSUANT TO N.J.S.A. 40A:14-78.3**  
**RESOLUTION TO AMEND THE 2019 BUDGET**

WHEREAS, the Fire District Budget for the Fiscal Year beginning on January 1, 2019 and ending on December 31, 2019 was introduced on the 20th day of November, 2018; and WHEREAS, a public hearing on the 2019 Fire District budget has been held on January 15, 2019 as publicly advertised; and WHEREAS, the Board desires to amend certain line items in the 2019 Budget; NOW, THEREFORE BE IT RESOLVED BY the Board of Fire Commissioners of the Fire District No. 3 that the following amendments to the introduced 2019 Fire District Budget be made:

**Page F-1: 2019 BUDGET SUMMARY**

	From	To
<b>APPROPRIATIONS</b>		
Total Cost of Operations & Maintenance(D-31)	\$ 1,036,470	\$ 636,470
Total Capital Appropriations(D-43)	\$ 0	\$ 400,000

Reorganization: Tuesday, January 1, 2019 (1:00 P.M.)  
Tuesday, February 5, 2019  
Tuesday March 5, 2019  
Tuesday April 2, 2019  
Tuesday May 7, 2019  
Wednesday, June 5, 2019  
Tuesday, July 2, 2019  
Tuesday, August 6, 2019 (1:00 P.M.)  
Tuesday, September 3, 2019  
Tuesday, October 1, 2019  
Wednesday, November 6, 2019  
Tuesday, December 3, 2019  
REGULAR COUNCIL MEETING  
3rd Tuesday of every month at 6:00 P.M.  
Unless otherwise noted  
Tuesday, January 15, 2019  
Tuesday, February 19, 2019  
Tuesday March 19, 2019  
Tuesday April 16, 2019  
Tuesday, May 14, 2019  
Tuesday, June 18, 2019  
Tuesday, July 16, 2019  
Tuesday, August 20, 2019  
Tuesday, September 17, 2019  
Tuesday, October 15, 2019  
Monday, November 18, 2019  
Tuesday, December 17, 2019

**Page F-3: Cost of Operations & Maintenance**

	From	To
Other Operations & Maintenance Expense # 1(D-25)	\$ 1,036,470	\$ 636,470
Total Operations & Maintenance - Other (D-32)	\$ 1,036,470	\$ 636,470
Total Operations & Maintenance (D-33)	\$ 636,470	\$ 636,470
Total Capital Appropriations(D-63)	\$ 0	\$ 400,000

BE IT FURTHER RESOLVED by the City Council, that the following schedule of special town hall meetings be and is hereby adopted for the period January 1, 2019 through December 31, 2019, all meetings to be held in the Cape May Convention Hall, 714 Beach Avenue, Cape May, NJ:  
TOWN HALL MEETING  
6:00 P.M.  
Wednesday, May 1, 2019  
Wednesday, October 30, 2019  
"OFFICIAL ACTION MAY BE TAKEN"  
AT ALL OF THE ABOVE REFERENCED MEETINGS:  
I, Patricia Harbora, City Clerk of the City of Cape May, County of Cape May, State of New Jersey, do hereby certify the foregoing is a correct and true original Resolution adopted by the City Council of the City of Cape May at a meeting held on January 1, 2019.  
Patricia Harbora, City Clerk  
1/16, pt #58, 90  
16

**Page F-5: Capital Improvements:**

	From	To
Capital Improvement #2(G-7)	\$ 0	\$ 400,000
Total Capital Improvements(G-13)	\$ 0	\$ 400,000

Capital Appropriations:  
Reserve for Future Capital Outlays(G-25)  
Total Capital Appropriations (G-27)  
Capital Appropriations Offset with Unrestricted Fund (G-31)  
Page F-12  
Levy Cap Exclusion Calculations  
2019 Proposed Budget Total Capital Appropriations(G35)

BE IT FURTHER RESOLVED that two (2) certified copies of this resolution shall be filed forthwith with the Director of the Division of Local Government Services for the certification of the 2019 Fire District Budget as so amended.  
CERTIFICATION  
I, Steven Douglas, Secretary of the Board of Fire Commissioners, Lower Township Fire District #3, New Jersey, do hereby certify that this is a true copy of a Resolution adopted by the Board of Fire Commissioners at a regular meeting held on January 15, 2019.  
Steven Douglas, Secretary  
1/16, pt #95, 48  
18

2019 Proposed Budget Capital Appropriations Offset with Unrestricted Fund(G-38)

	From	To
Appendix Cost of Operations:	\$ 0	\$ 400,000
Repair/Replace HVAC System	\$ 400,000	\$ 0
Total	\$ 1,036,470	\$ 636,470

NOTICE OF A SPECIAL MEETING  
There will be a Special Meeting of the Board of Education of the Lower Cape May Regional School District to be held on Monday, February 11, 2019 at 4:15 p.m. in the Administration Building, located at 687 Route 9, Cape May, New Jersey.  
This meeting has been called for personal matters. It is expected that no formal action will be taken. Part of the meeting may be held in closed session. Also, there will be no work session prior to this meeting.  
1/16, pt #68, 20

1/16, pt #95, 48  
18

1/16, pt #68, 20  
By order of th

1/16, pt \$95.48

18

**PUBLIC NOTICE OF SPECIAL MEETING AND 2019 BUDGET**

**FOR THE COMMISSIONERS OF FIRE DISTRICT NO.3**  
PLEASE TAKE NOTICE that the commissioners of Fire District No.3 hold a regular meeting and public hearing relative to the proposed 2019 annual budget for the Fire District on January 22, 2019 at 4:30 p.m. at the Erma Fire Hall, Breakwater Road, Erma, New Jersey.

The purpose of the meeting and budget adoption is to provide any and all taxpayers of the Fire District and all persons having interest therein an opportunity to present objections to the said annual budget of the budget by the Commissioners and for the Commissioners to conduct any other fire district business. Final adoption of the budget by the Commissioners may occur at this meeting on January 22, 2019 after the closing of the hearing concerning said budget. Said budget may be adopted in that exact form as previously approved by the Commissioners or may be amended during or after the public hearing concerning the budget.

A copy of the said proposed annual budget, which was previously approved by the commissioners at a regular meeting, said meeting having been duly advertised in accordance with the Open Public Meetings Act of the State of New Jersey, shall be available to each and every person requesting same during the week preceding said public hearing and may be obtained from the Township Clerk, Town Hall, 2800 Bayshore Road, Villas, New Jersey 08251.  
Steve Douglas, Secretary  
Fire District No. 3, Township of Lower

1/16, pt \$24.80

File District No. 3, Township of Lower

1/16, pt \$10.54

**CITY OF CAPE MAY, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS FOR THE YEAR 2019 IN THE CITY OF CAPE MAY**  
Henricks  
Meier

**MOTION:**  
WHEREAS, the City of Cape May is required to designate an official newspaper for the publication of the City meetings and other official business; and

WHEREAS, the Cape May Star and Wave and The Press of Atlantic City have been deemed qualified for use as the official newspapers of the City of Cape May from January 1, 2019 to December 31, 2019; NOW, THEREFORE, BE IT RESOLVED by the City Council, that the Cape May Star and Wave being the official newspaper to receive all notices under the Open Public Meetings Act, the second newspaper designated by this Body to receive all notices under the Open Public Meetings Act shall be The Press of Atlantic City, which, in the opinion of this Council, have the greatest likelihood of informing the public within the jurisdictional area of this Governing Body.  
I, Patricia Harbora, City Clerk of the City of Cape May, County of Cape May, State of New Jersey, do hereby certify the foregoing is a correct and true original Resolution adopted by the City Council of the City of Cape May at a meeting held on January 1, 2019.  
Patricia Harbora, City Clerk

1/16, pt \$22.32

17

1/16, pt \$18.80

**CITY OF CAPE MAY, COUNTY OF CAPE MAY, STATE OF NEW JERSEY**

**RESOLUTION ESTABLISHING 2019 BUSINESS HOURS FOR CITY HALL IN THE CITY OF CAPE MAY**  
Henricks  
Meier

**MOTION:**  
BE IT RESOLVED by the City Council of the City of Cape May, that in the interest of efficiency in the conduct of City business and convenience to the taxpayers, the business and working hours for the City Hall, at 643 Washington Street, are:

8:30 A.M. TO 3:30 P.M. - Department of Public Works  
8:30 A.M. TO 4:00 P.M. - Municipal Court  
Monday through Friday, except as otherwise specified by Collective Bargaining Contract.  
I, Patricia Harbora, City Clerk of the City of Cape May, County of Cape May, State of New Jersey, do hereby certify the foregoing is a correct and true original Resolution adopted by the City Council of the City of Cape May at a meeting held on January 1, 2019.  
Patricia Harbora, City Clerk

1/16, pt \$18.80

15

1/16, pt \$69.20

**NOTICE OF APPL PLEASE TAKE NOTICE that I**

Local Alcoholic Beverage Control  
West Cape May for a new City liability company, trading as E licensed office at 29 Perry Street. License will be filed at 110 Sussex Jersey 08204.  
**PLEASE TAKE FURTHER NOTICE** to occur in the Municipality of Cape May, Cape May County, January 23, 2019, at 7:00 PM. The names and addresses of directors of West Cape Liquor 29 Perry Street, Cape May, (99.00% percent interest, as May, New Jersey 08204 with interest.  
Objections, if any, should be filed with the Municipal Clerk, M. Schumann, RMC/CNAR, Box May, 732 Broadway, West Cape May, New Jersey 08204.

1/16, pt \$44.54

# Horoscopes



**ARIES**  
Though people will want to keep you quiet, you won't be able to bite your tongue. Your trenchness could help you get out of a complex financial situation.



**TAURUS**  
There is lots of unexpected action in your life. At work, you will be given a new position or you'll be asked to move around considerable amounts of money. This should come with a raise.



**GEMINI**  
You'll chase away any depressive feelings by engaging in a new physical activity. You'll feel the need to get moving and to let off some steam. Go join a gym.

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12		13				14			
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18			19			20			

Relax, life takes time...

# Beach Break

## Crossword

- ACROSS**
- 1. Head covering
  - 4. Mischievous ones
  - 8. College teacher, for short
  - 44. Soda type
  - 47. Superman's letter
  - 49. Repeat
  - 53. At the summit of
  - 54. Youngsters