

**BOARD OF FIRE COMMISSIONERS FIRE DISTRICT NO. 3
TOWNSHIP OF LOWER**

The regular monthly meeting of the Board of Commissioners of Fire District No. 3 Township of Lower was held on December 19, 2017 at the Erma Fire House, County Airport, Erma, New Jersey, with the work session commencing at 7pm. The meeting was opened with a flag salute. Reading of the open Public Meeting Act, all exits were acknowledged; roll was called; all Commissioners were present, Solicitor Gelzunas and Chief Lepor were present as was Muller, Muller, McCabe and Devlin from Fire Company.

MINUTES

The minutes from the previous meeting were read and approved on motion of Commissioner G. Douglass and seconded by Commissioner D. Robertson with all in favor.

TREASURER'S/BILLS PRESENTED REPORT

The Treasurer's report was approved on motion of Commissioner S. Douglass and seconded by Commissioner D. Robertson with all in favor. Bills as presented, add Contintel \$514 and LT Fire Bureau \$19,000 were approved of motion of Commissioner S. Douglass and seconded by Commissioner Robertson with all in favor.

CORRESPONDENCE/PLAN REVIEW

1. Received claim statement for Robert Post

BUREAU NEWS

Commissioner Robertson discussed financials and meeting notes. He also stated that a part time Fire Inspector was hired and will eventually become Full Time when Inspector Interwise leaves.

OLD BUSINESS

1. Building repairs- final door fixed
2. Carpet- will be completed Jan 12 and 13th.
3. Painting of various sections of firehouse- completed
4. Sealing of parking lot- N/A
5. Heating and Air- Marc LoRusso with Keller & Gilligo will do up proposal to fix system.

6. Budget 2018 adoption- On motion of Commissioner G. Douglass and seconded by Commissioner Robertson with all in favor the public portion of budget was opened at 7:58 and closed at 7:59 as there was no public in attendance at this time. On motion of G. Douglass and seconded by Commissioner Robertson and all in favor by roll call vote the Budget was Adopted with no amendments with a budget of \$1,155,828.00 with \$760,892.00 by taxation.

NEW BUSINESS

1. Election 2018- Commissioner S. Douglass stated that this year's election will February 17, 2018 and 2 Commissioners seats are up for election this year. Commissioner S. Douglass was instructed to advertise Election.

Comments of Chief

N/A

Comments from Public

N/A

On a motion by Commissioner S. Douglass and was seconded by Commissioner G. Douglass the meeting was adjourned at 8:03 pm.

Meeting notes were prepared and submitted by Commissioner S. Douglass.